**Present:** Josh Rohs (Chair), Keira Olszewski (Vice-Chair), Naveed Mazloum (Finance Director), Kevin Wan (Academic Director), Cosme Loi (Social Director), Louis Veitenheimer (McNaughton Director), Ryan Fink (HVC Coordinator), Matt Eisler (Illumination Coordinator), Keaton Wheeler (Grad Student Rep), Rob Tremblay, Kyle Sheasby, Jacky Tam

**Absent:** TBD (PR Director), TBD (Grad Banquet Director), TBD (3rd Year Rep), TBD (2nd Year Rep)

**Call to Order:**

**Motion to Accept Last Week's Meeting Minutes:** Naveed

**Seconded:** Matt

**Motion to start the meeting** Naveed**, seconded** Louis

**CHAIR – Josh:**

* Rob has interest in PR, Feng Feng and Jacky Tam have expressed interest in grad banquet, Kyle Shaesby interested in robotics
* Textbook sale and membership drive this week
  + Keira hasn’t heard from Daku, going to try again by Thursday
* Marci last year had a deal with TJ’s pizza, Josh to contact Marci to try and continue the deal and to try and find her key to the cash box
* talk to EE265 (TR 2:10 go to their class, 2C44), professor Daku, to announce the pizza rally, and look for class reps
  + Most of the exec go to this class next week
  + Pizza that day right after
* Pitch for Daku’s class
  + Want them to buy memberships ($35, super cheap)
    - gets you a free NSS BBQ ticket ($15 for non-members, $10 for members, meet and greet profs)
    - free first beer night
    - get deal cards
    - savings on beer nights
    - savings on the Alberta trip and illumination
    - get software
    - industry networking
    - volunteering on committees looks good on resumes
    - networking with upper years
    - robotics helps with your microcontroller class
  + Want them to come to the beer night September 19
  + Want second year reps
* Meeting next week at the Hose at 5pm on Monday
* Got an email this summer, eng? USSU? wants to have a student group night

**SOCIAL – Cosme:**

* Went to the Hose to discuss deals
  + Deals in the process of getting renewed, to get deal cards asap
  + Beer night booked for September 19, 8-10pm, to get beer nights asap
* Going to set up a committee
* Going to find out a day for the NSS BBQ from the profs, September 30 Cosme to propose to profs, Josh to propose to NSS
* Cosme to send out the weekly email this week
  + Bxxr night, textbook sale, robotics Friday 5:30 in Tau starting this week, and reminder on second and third year reps and exec
* Keep numbers of who attends events

**MCNAUGHTON – Louis:**

* Textbook sale is going well, please sign up to volunteer, please don’t miss your shifts
* Going to bring in a toaster if we can have one
* Any other things we want to add to McNaughton?
  + Any thing we want to buy or bring from home?
  + Can we access the SESS movies server? Louis will ask them
  + We have a list on the chalkboard of things people might want
* Keira motions to reimburse Louis for :
  + $5.44 for ziplock bags for part sales
  + $31.78 for pop
  + $31.78 for more pop
  + $29.68 for more pop
  + for a total of 98.68
  + seconded by Cosme
* parts kits being sold for $40

**ILLUMINATION – Matt:**

* Still filling positions
* Will email financial reports from Illumination to Naveed
* Josh and Matt need to apply for Dean’s (SESS) funding

**GRAD BANQUET – TBD:**

* No exec member elected
* Some people have shown interest, see chair report
* Going to put out a general call for this
* Josh needs to discuss with board of directors which is our day for pizza sales

**ACADEMIC – Kevin:**

* Nothing to report
* Plan is to talk to 2nd year profs about exam dates
* Maybe offer a weekly help desk, by demand?
* Ryan may run SPARC

**HVC – Ryan:**

* Nothing to report
* Both previous directors have agreed to help
* Going to wait to involve 2nd years for the committee, look for someone to take over next year
* Need to pick a date

**PUBLIC RELATIONS – TBD:**

* No exec member elected
* Some interest has been shown, see chair’s report
* Going to put out a general call for this

**FINANCE – Naveed:**

* Need to find key to the grad banquet cash box
* If you need float for a cash box, talk to Naveed
* Budget for the NSS budget request needs to be submitted ASAP, plan to have to Josh for Wednesday

**VICE CHAIR – Keira:**

* All email forwarding set up for current exec

**GRAD STUDENT REP – Keaton:**

* Grad student meetings starting next week, Keaton is the electrical contact
* Grad students feel there are not enough networking events
  + Thinking of trying to do an industry booth event in a very informal setting
    - He used to do a “beers and careers on the lawn,” would not work due to weather
    - Getting positive feedback from industry including offers from industry for $$ support
    - Going to plan something similar

**THIRD YEAR REP – TBD:**

* No exec

**SECOND YEAR REP – TBD:**

* No exec

**ROBOTICS – TBD:**

* No exec
* May have some candidates lined up for this, see chair’s report
* Trying to get the word out to all of first year
* Trying to get a spiel during minty boost
* Tell second years with help with your microcontroller class

**GENERAL:**

* Nothing to report

Motion to adjourn: Keira

Second: Cosme