**Present:** Josh Rohs (Chair), Keira Olszewski (Vice-Chair), Naveed Mazloum (Finance Director), Cosme Loi (Social Director), Louis Veitenheimer (McNaughton Director), Ryan Fink (HVC Coordinator), Matt Eisler (Illumination Coordinator), Keaton Wheeler (Grad Student Rep), Kyle Sheasby (Robotics), Jayden Leister (2nd year rep)

**Absent:** Kevin Wan (Academic Director), TBD (PR Director), TBD (Grad Banquet Director), TBD (3rd Year Rep), TBD (2nd Year Rep)

**Call to Order:**

 **Motion to Accept Last Week's Meeting Minutes:** Naveed

 **Seconded:** Matt

**Motion to start the meeting:** Cosme

**Seconded:** Naveed

**CHAIR – Josh:**

* Cosme motions to appoint Jayden as second year rep, Keaton seconds
* Election next week for PR and Grad Banquet, candidates are Rob Tremblay for PR and Fang Fang and Jacky Tam for grad banquet
* Appointing Kyle Shaesby for robotics
	+ Motion Keira, seconded by Cosme
* Attending NSS meeting Wednesday and SESS board of directors meeting Friday
* Doing ok on recruitment front, ~5 new members so far

**SOCIAL – Cosme:**

* Beer night this Friday 8-10pm, will get the list of new members for this
	+ $10 for members, $15 for non-members
* Went to the Hose to discuss deals
	+ Deals in the process of getting renewed, got deal cards
* Going to set up a committee
* Going to find out a day for the NSS BBQ from the profs, September 30 Cosme to propose to profs, Josh to propose to NSS, Cosme to figure out the cost of tickets and make them
* Cosme to send out the weekly email this week
	+ Bxxr night, welcome barbeque, textbook sale over, robotics Friday 5:30 in Tau it will help you with programming microcontrollers, and reminder on second and third year reps, elections next Monday,

**MCNAUGHTON – Louis:**

* Motion to reimburse Louis $10.71 for ginger ale, motioned by Keira, seconded by Matt
* Textbook sale went well, sold 22 books, people have 1 month to pick up money
* Going to bring in a toaster if we can have one
* Any other things we want to add to McNaughton?
	+ Any thing we want to buy or bring from home?
	+ Can we access the SESS movies server? Not a server, just a hard drive
	+ We have a list on the chalkboard of things people might want
	+ Ordered tools and parts for the 221 kits

**ILLUMINATION – Matt:**

* Still filling positions, only one left, hopefully done by Friday
* Set up signing rights
* Going through old paperwork
* Josh and Matt need to apply for Dean’s (SESS) funding

**GRAD BANQUET – TBD:**

* No exec member elected
* See chair report
* Josh needs to discuss with board of directors which is our day for pizza and booster juice sales

**ACADEMIC – Kevin:**

* Nothing to report
* Plan is to talk to 2nd year profs about exam dates
* Maybe offer a weekly help desk, by demand?
* Ryan may run SPARC

**HVC – Ryan:**

* Nothing to report
* Start looking for charities and committee
* Old coordinators to send report in next few days
* Need to pick a date

**PUBLIC RELATIONS – TBD:**

* No exec member elected
* See chair’s report

**FINANCE – Naveed:**

* Need to find key to the grad banquet cash box, still no luck, Josh to check all the lockers
* If you need float for a cash box, talk to Naveed

**VICE CHAIR – Keira:**

* $90 for pizza
	+ Matt motions, Cosme seconds
* All email forwarding set up for current exec, will need to add PR and Grad Banquet once they are selected
	+ Need to set up email forwarding to Kyle (kms123) and Jayden (jal333)
* Ready for the student congress this weekend
* For the pizza/recruiting thing order more pizza (5 XL was not enough) and lead the second years next time

**GRAD STUDENT REP – Keaton:**

* For future events to entice people to volunteer for exec, offer half price cost to events, something to discuss (maybe just beer nights, or one free event or something)
* Voting system from last year seemed bizzare, potentially vote chair first, then next position, and so on, because they ran for more than one position, have multiple ballots, instead of all names on one ballot, check the wording on the constitution
* Grad students feel there are not enough networking events
	+ Thinking of trying to do an industry booth event in a very informal setting
		- He used to do a “beers and careers on the lawn,” would not work due to weather
		- Getting positive feedback from industry including offers from industry for $$ support
		- Going to plan something similar

**THIRD YEAR REP – TBD:**

* No exec

**SECOND YEAR REP – Jayden:**

* Jayden appointed as our first second year rep!
* Tell the class new members are free, members are $10, non-members are $15

**ROBOTICS – Kyle:**

* Had a meeting with 3 new members showed up, and two existing (1 second year elec, 1 third year cme, 1 third year ep)
* Trying to get the word out to all of first year, possibly whole college
* Trying to get a spiel during minty boost
* Jayden to tell second years with help with your microcontroller class

Motion to adjourn: Keira

Second: Louis