**Present:** Josh Rohs (Chair), Keira Olszewski (Vice-Chair), Louis Veitenheimer (McNaughton Director), Rob Tremblay (PR Director), Keaton Wheeler (Grad Student Rep), Ryan Fink (HVC Coordinator), Kyle Sheasby (Robotics), Matt Eisler (Illumination Coordinator), Naveed Mazloum (Finance Director), Mike Konieczny (3rd year rep), Jacky Tam (Grad Banquet Co-Director), Kevin Wan (Academic Director), Cosme Loi (Social Director),

**Absent:** Jayden Leister (2nd year rep), Fang Fang (Grad Banquet Co-Director),

**Call to Order:**

**Motion to Accept Last Week's Meeting Minutes:** Keira

**Seconded:** Naveed, passed

**CHAIR – Josh:**

* Jayden has a midterm, will be late or come next week
* When can people next semester, will send out a doodle
* Big Brother Big Sister Christmas party this Sunday, need volunteers from 11-5, kids will be here from 1-4
* NSS AGM was Friday, went well, quite a few from the exec went
* Dean’s Funding, waiting for more information about it
* Hard Hat Night email received from the college, have a few people who could volunteer for part of it, Josh will ask if that works. Wednesday Nov 26, 6pm-9pm
* APEGS Funding for events that meet requirements within the student branch
  + Sent in for Illumination

**SOCIAL – Cosme:**

* Big Brother Big Sister
  + Need volunteers
  + Need money, because Mech Elec didn’t make enough money
    - Do a fundraiser with one of our kegs at the hose for this
  + 22 kids between 5-13 years old
* Possible beer night during finals

**MCNAUGHTON – Louis:**

* Need more energy drinks and orange juice
* Needs to be cleaned

**ILLUMINATION – Matt:**

* Date is Jan 23-24, at the Loft at Louis’
* Early bird prizes?
* Need to talk to classes about this, what times are good for 2nd, 3rd, 4th year

**GRAD BANQUET – Jacky and Fang:**

* Pizza sale profit: $80
* Booster Juice profit: $10
* Louis motions to reimburse Jacky 272.19
* Loft is free to use since we’re ratified so consider it for grad banquet

**ACADEMIC – Kevin:**

* SPARC next semester

**HVC – Ryan:**

* Contacted a couple of charities for donations.
* Want the email re-forwarded to [ieeehvc@gmail.com](mailto:ieeehvc@gmail.com)
  + done
* Tentatively 21-22 March
* Will make new paypal account
* Finally received report and got signing switched over
* Still waiting to hear from illumination about sponsorship
* Talking to USSU about insurance and credit

**PUBLIC RELATIONS – Rob:**

* Weekly email
* Collaborating with the Mechs for Calgary trip (Jan 8-11) for hotels, brewery tour, and add-on of flames game. Will draft up the cost per person, as well as rack up deposits for those going on the trip before finals start
  + Mech’s want to take a bus but need to figure out our tours, need to figure out the cost differences, plus they want to only go Friday to Sunday. Rob will meet with the mech’s.
  + Started emailing industries for tours

**FINANCE – Naveed:**

* Louis motions to reimburse Ryan 86.78 for stuff for McNaughton and mech elec posters
* Need to sit down with Cosme to talk about big bro big sis budget
* Going to jacket sales next term
* Any interest in t-shirt sales again? Or different clothes

**VICE CHAIR – Keira:**

* Nothing to report

**GRAD STUDENT REP – Keaton:**

* there’s a training trailer for high voltage this Thursday (note from the NSS meeting)
* Grad seminar Dec. 12, needs information prior to Dec. 12 about Illumination for a presentation, as well as other information such as membership benefits
* GSA conflicts ongoing, replacing most graduate student news.

**THIRD YEAR REP – Mike:**

* Someone else needs to make this weeks announcement because getting four wisdom teeth out Wednesday

**SECOND YEAR REP – Jayden:**

* Nothing to report (absent)

**ROBOTICS – Kyle:**

* Nothing to report

Motion to adjourn: Keira

Second: Louis, passed