**Present:** Josh Rohs (Chair), Louis Veitenheimer (McNaughton Director), Kyle Sheasby (Robotics), Naveed Mazloum (Finance Director), Jacky Tam (Grad Banquet Co-Director), Kevin Wan (Academic Director), Cosme Loi (Social Director), Matt Eisler (Illumination Coordinator)

**Absent:** Keaton Wheeler (Grad Student Rep), Rob Tremblay (PR Director), Mike Konieczny (3rd year rep), Fang Fang (Grad Banquet Co-Director), Ryan Fink (HVC Coordinator) , Keira Olszewski (Vice-Chair), Jayden Leister (2nd year rep)

**Call to Order:**

**Motion to Accept Last Week's Meeting Minutes:** Cosme

**Seconded:** Naveed

**CHAIR – Josh:**

* Need budget from Naveed today (again)
  + Waiting on Rob for numbers
* Make sure you are an IEEE member, need to renew
  + Rob needs to renew still
* Student discipline society funding meeting tonight – anyone want to apply? No?
* Larry K Wilson – chosen.

**SOCIAL – Cosme:**

* Beer night can’t be feb 6th because hose is booked. Could do it on the 7th? Or 13th.
  + Feb 7th chosen
* Year end banquet – date? Louis. Contact buck the scholarship- remind them.

**MCNAUGHTON – Louis:**

* + Run stuff by Louis if you put stuff into the cabinet.
  + Need reimbursement for pop + stuff.
  + PIZZA boxes in the dumpster

**ILLUMINATION – Matt:**

* Illumination report?
  + It went really well. Talking about finances next week. Numbers on Saturday were mediocre-ish. 35-40ish students.
* Finance will report next week.
* Re-scheduling tours because no one came.

**GRAD BANQUET – Jacky and Fang:**

* + Lost $1.75 this week
  + Put posters up
  + Need to be reimbursed for 320.18 for pop,pizza etc
  + Still looking for food, entertainment. Need photographer for events.

**ACADEMIC – Kevin:**

* SPARC this week: 2 seconds years.

**HVC – Ryan(absent):**

* REPORT from facebook

**PUBLIC RELATIONS – Rob (absent):**

Put jacket sales – taking orders Monday. Need to be in by the break. 85 for hood. Non-hoods are 70-75. Sample in mcnaughton

**FINANCE – Naveed:**

* Louis 78.59
  + Cosme, Kevin
* Jacky 320.18 (taken from pizza box)
  + Cosme, Louis
* Vishnu’a Meal for Matt
  + $28.07
  + Naveed motions, Matt seconds, passed
* Sweatpants cost 55 for a logo
  + That’s a lot. Let’s not. We’ll do the jackets.
* Jacket sales starting in two weeks, want the same design
  + Looking into different companies for prices and options, by next meeting
  + Same jackets, hooded and non-hooded

**VICE CHAIR – Keira(absent):**

Nothing to report

**GRAD STUDENT REP – Keaton:**

* Nothing to report (absent)

**THIRD YEAR REP – Mike:**

* Beer night on the 7th

**SECOND YEAR REP – Jayden:**

* Nothing to report

**ROBOTICS – Kyle:**

* Nothing to report

Motion to adjourn: Matt

Second: Louis, passed,