**Present:** Josh Rohs (Chair), Keira Olszewski (Vice-Chair), Naveed Mazloum (Finance Director), Kevin Wan (Academic Director), Cosme Loi (Social Director), Kyle Sheasby (Robotics), Jacky Tam (Grad Banquet Co-Director), Matt Eisler (Illumination Coordinator), Louis Veitenheimer (McNaughton Director),

**Absent:** Keaton Wheeler (Grad Student Rep), Fang Fang (Grad Banquet Co-Director), Jayden Leister (2nd year rep), Rob Tremblay (PR Director), Ryan Fink (HVC Coordinator), Mike Konieczny (3rd year rep),

**Call to Order:**

 **Motion to Accept Last Week's Meeting Minutes:** Keira

 **Seconded:** Cosme, passed

**CHAIR – Josh:**

* **Handover supper (lunch!)**
	+ **Thien Vietnam (on 3rd Ave), Josh will book the table for 11:45am, Thursday April 9**
* **Start writing your reports**

**SOCIAL – Cosme:**

* Billinton cup
	+ Went well
	+ Lost to the profs
	+ Keaton, Denard Lynch, Prof Johansson came out

**MCNAUGHTON – Louis:**

* Space allocation: Louis and Kyle do it, Louis is filling it out right now

**ILLUMINATION – Matt:**

* Bursary: Naveed Mazloum

**GRAD BANQUET – Jacky and Fang:**

* Made $83.90 this week and did sell out
* Need to be reimbursed for $205.14 for pizza etc
* Matt motions, Keira seconds a cheque for $200 for Breanna for the photographer, need receipt for this, passed
* Got the invoice from Louis’ Loft, Keira motions to write Louis’ a cheque $2,735.09, Cosme for grad food, passed

**ACADEMIC – Kevin:**

* Keith will do a 241 tutorial, what day works best?
	+ April 20th works best according to Megan
* 232 want tutorial for Verilog and transistors
* Second years want tutorials for 232, 241, & 214
	+ Looking for people to give tutorials

**HVC – Ryan:**

* Going to have final meeting tomorrow night to determine how much to donate
	+ New directors coming to that

**PUBLIC RELATIONS – Rob:**

* Nothing to report
* Email:
	+ Pizza Sale – last week
	+ Billington Cup – just graduating students
	+ Think about 2nd/3rd year reps
	+ Jackets are in

**FINANCE – Naveed:**

* Keira motions, Matt second $130.75 to Cosme for Billinton cup, passed, paid out in cash (from grad banquet)
* Keira motions to reimburse Cosme for $676.71, Naveed seconds, for grad banquet, passed

**VICE CHAIR – Keira:**

* Nothing to report
* Keira motions to accept this weeks minutes in one week if no one has any changes, Matt seconds, passed

**GRAD STUDENT REP – Keaton:**

* Nothing to report (absent)

**THIRD YEAR REP – Mike:**

* Nothing to report

**SECOND YEAR REP – Jayden:**

* Nothing to report (absent)

**ROBOTICS – Kyle:**

* Nothing to report

Motion to adjourn: Keira

Second: Cosme, passed