***Meeting Minutes: 3 April 2012***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Jordan, Ben, Kyle S., Cinnati, Rebecca, Sean, Ian, Malcolm, Kyle W.***

***Last Meeting's Minutes:***

***Motion to accept – Lindsay***

***Seconded – Sasha***

**Craig (Chair):**

* **Bank account signing authority change**
* **Craig motions to change signing authority from Craig Lytle to Crystal So, Taylor McKenzie to Neil Hope**
  + **Seconded by Neil – Carried**
* **Jordan motions to change signing authority of HVC account from Jordan Clarke to Ian Folk**
  + **Seconded by Neil – Carried**
* **Send year-end reports to** [**chair@ieee.usask.ca**](mailto:chair@ieee.usask.ca)
* **Cinnati will do the email changes for the new people**
* **Keg Suck on Thursday – we’ll have a team, meeting at McNaughton at 1pm to go to the gym and then meet at McNaughton at 3:55 to go to SESS office**

**Crystal (Vice Chair):**

* **Tomorrow (Wednesday) at 2:30 will have presentation of gift for Dodds.**

**Chad (Finance):**

* **We are about break even for the year**
* **Motion to reimburse $149.90 Craig for pizza for volunteers of 1st year presentation**
  + **Seconded by Neil - Carried**
* **Motion to reimburse $189.92 Crystal for pizza for 2nd year information night**
  + **Seconded by Neil – Carried**
* **Motion to reimburse $72.60 Ben for projector rental for year-end banquet**
  + **Seconded by Neil - Carried**

**Taylor (McNaughton):**

* **Nothing to Report**

**Neil (Public Relations):**

* **Billinton Cup**
* **Meeting at the gym at 1pm for workout before keg suck**
* **Making t-shirts for $5-$10 for Keg Suck**

**Lindsay (Academic):**

* **Sold half of mintyboost**
* **Chad has the money**
* **Motions to reimburse $960 for the department for MintyBoost**
  + **Seconded by Crystal – Carried**
* **Submitted all the receipts to IEEE Canada for McNaughton Grant**

**Sasha (Social):**

* Year-End banquet was last night
* Didn’t take into account of gratuity and taxes and projector rental
  + Se we lost about $300 for the event
* Motion to reimburse $196 for year-end banquet
  + Seconded by Neil – Carried
* Billinton Cup is tomorrow at 6pm.
  + 3 professors are confirmed to be there

**Jordan (HVC):**

* **Money for HVC has been deposited**
* **Volunteer wind-up in the middle of April**
* **Will send out email about it**
* **Raised $10,556 from everything**
* **Could contribute about $8000 for charity**

**Ben (Illumination):**

* **Nothing to report**
* **An idea – buy a video camera with Student Branch and Illumination money to tape future events and presentations, etc.**

**Kyle (Robotics):**

* **Nothing to report**

**Cinnati (Graduate Student):**

* **Nothing to report**

**Rebecca (Graduate Banquet):**

* **Last pizza sale tonight**
* **Shouldn’t have lost any money, but is still waiting on bill from hotel**
* **Motions to reimburse $120.40 for pizza sale**
  + **Seconded by Jordan - Carried**

**Sean (Second Year Rep):**

***Adjourn:***

***Motion - Craig***

***Seconded - Crystal***

***Next Meeting: Fall 2012***