***Meeting Minutes: 4 December 2012***

***Present: Crystal, Neil, Chad, Bradley, Ian, Malcolm, Shea, Mike, Kyle W, Jordan, Keira, Callahan, Kyle S, David, Karen***

***Regrets: Cinnati***

***Last Meeting's Minutes:***

***Motion to accept – Ian***

***Seconded – Chad***

**Crystal(Chair):**

* McNaughton Grant – still checking into it
* Dean’s Funding
  + $350 BBBS
  + $1500 Illumination
  + $250 Robotics

**Cinnati (Vice Chair):**

* Not present

**Neil (Finance):**

* Motion to give David $1200.00 to cover the partial cost of the Edmonton trip
  + Seconded by Brad
  + Carried
* Motion to reimburse Kayla Rueve $6.34 for ribbons for the BBBS Xmas party
  + Seconded by Chad
  + Carried

**Chad (McNaughton):**

* Nothing to report

**David (Public Relations):**

* 2 15 passenger vans currently booked
  + $139.99 per van/day
* Hotels
  + Best Western Cedar park
    - $123.00 / night
    - Good location
    - Has breakfast
* Tours
  + Capital Power tour booked
  + Looking at doing a tour for SunCorp Energy
    - They would fly us up to camp for a tour
      * About 4 hours
  + Breweries
    - Labatt
    - Amber’s
    - Big Rock
      * Will cancel as needed
  + Aviation museum tour
    - Jan 5th
    - May cancel based on time
* Total budget $5600.00
  + 2 vans
  + 8 rooms
  + Whole weekend
* Try to get more 2nd years to go
* Currently 15 people signed up to go
* Current funding
  + NSS $700
  + $300 from last year

**Callahan (Academic):**

* SPARC run last week
  + 2 participants
  + RC circuits
* Planning EE 221, 204, 201 tutorials
  + No dates yet, will probably run tutorials through SESS

**Bradley (Social):**

* Event planning in the works for next semester
* Might have an “end of finals” event around December 21st

**Ian (HVC):**

* Committee meeting this week
* CIS updates going over this week

**Malcolm (Illumination):**

* Still selling tickets for Illumination
* Early bird prize ends on the 21st

**Mike (Robotics):**

* Nothing to report

**Shea (Graduate Student):**

* Nothing to report

**Kyle W (Graduate Banquet):**

* Nothing to report

**Kyle S/Karen (Second Year Rep):**

* Nothing to report

**Jordan/Keira (Third Year Rep):**

* Nothing to report

***Adjourn:***

***Motion - Neil***

***Seconded - Ian***

***Next Meeting: Tuesday, January 8, 2013 4pm***