***Meeting Minutes: 4 December 2012***

***Present: Crystal, Neil, Chad, Bradley, Ian, Malcolm, Shea, Mike, Kyle W, Jordan, Keira, Callahan, Kyle S, David, Karen***

***Regrets: Cinnati***

***Last Meeting's Minutes:***

 ***Motion to accept – Ian***

 ***Seconded – Chad***

**Crystal(Chair):**

* McNaughton Grant – still checking into it
* Dean’s Funding
	+ $350 BBBS
	+ $1500 Illumination
	+ $250 Robotics

**Cinnati (Vice Chair):**

* Not present

**Neil (Finance):**

* Motion to give David $1200.00 to cover the partial cost of the Edmonton trip
	+ Seconded by Brad
	+ Carried
* Motion to reimburse Kayla Rueve $6.34 for ribbons for the BBBS Xmas party
	+ Seconded by Chad
	+ Carried

**Chad (McNaughton):**

* Nothing to report

**David (Public Relations):**

* 2 15 passenger vans currently booked
	+ $139.99 per van/day
* Hotels
	+ Best Western Cedar park
		- $123.00 / night
		- Good location
		- Has breakfast
* Tours
	+ Capital Power tour booked
	+ Looking at doing a tour for SunCorp Energy
		- They would fly us up to camp for a tour
			* About 4 hours
	+ Breweries
		- Labatt
		- Amber’s
		- Big Rock
			* Will cancel as needed
	+ Aviation museum tour
		- Jan 5th
		- May cancel based on time
* Total budget $5600.00
	+ 2 vans
	+ 8 rooms
	+ Whole weekend
* Try to get more 2nd years to go
* Currently 15 people signed up to go
* Current funding
	+ NSS $700
	+ $300 from last year

**Callahan (Academic):**

* SPARC run last week
	+ 2 participants
	+ RC circuits
* Planning EE 221, 204, 201 tutorials
	+ No dates yet, will probably run tutorials through SESS

**Bradley (Social):**

* Event planning in the works for next semester
* Might have an “end of finals” event around December 21st

**Ian (HVC):**

* Committee meeting this week
* CIS updates going over this week

**Malcolm (Illumination):**

* Still selling tickets for Illumination
* Early bird prize ends on the 21st

**Mike (Robotics):**

* Nothing to report

**Shea (Graduate Student):**

* Nothing to report

**Kyle W (Graduate Banquet):**

* Nothing to report

**Kyle S/Karen (Second Year Rep):**

* Nothing to report

**Jordan/Keira (Third Year Rep):**

* Nothing to report

***Adjourn:***

 ***Motion - Neil***

 ***Seconded - Ian***

***Next Meeting: Tuesday, January 8, 2013 4pm***