***Meeting Minutes: 28 February 2012***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Jordan, Ben, Kyle, Cinnati, Rebecca, Sean***

***Last Meeting's Minutes:***

 ***Motion to accept – Rebecca***

 ***Seconded - Chad***

**Craig (Chair):**

* Start getting elections
* What day works best? Thursday, March 29th – after labs?
	+ After meeting around 5:30
	+ Craig motions to have elections at 5:30pm on above date
		- Neil seconds
		- Motion passed
	+ Get changes to constitution in about 3 weeks before
	+ Election sheets in Chair box
* Need date for info session
	+ We have $400 in funding
	+ Tentatively Thursday, March. 15 ~5:30pm
* IEEE McNaughton Scholarship – due March 15
	+ For people going into final year
	+ For people who have contributed to IEEE
	+ Prof. Bui, himself and Prof. Lynch decide
	+ More details next week, will send out email

**Crystal (Vice Chair):**

* Rebecca motions to reimburse for $23.09 for Dodds’ gift
	+ Neil seconds
	+ Motion passed
* Exam files due – will upload
* Calendar updated

**Chad (Finance):**

* Nothing
* Craig will get you Dean’s Funding

**Neil (Public Relations):**

* Mention Buck the Scholarship in email -> link it
* Kicker, pizza sale, elections, constitution changes
* Fridge is out of RedBull
	+ Through HVC?
	+ We might get discount – Taylor should be notified

**Sasha (Social):**

* McNaughton Kicker at 6:30 this Friday
	+ Help set up!
* Year End Banquet – at Travelodge
	+ April 4th
	+ 25 people - $19 or $22
	+ 30 people - $24
* Crystal motions to reimburse $100 for insurance
	+ Chad seconds
	+ Motion passed
* Buck the Scholarship
	+ They want to have student members

**Jordan (HVC):**

* Cinnati got registration page up and running – online registration is open
* Information updated on website
* Centennial Plumbing and Heating
	+ Offers monthly $1000 to deserving charity
	+ Try to get for HVC
	+ Go online to Centennial
* For DJ equipment – use at HVC
	+ Speakers, turntable, mixing board, etc.
* Insurance – will do this week
* Sandbags – ask about them
* IEEE team – sign up sheet on door
* If you play on a team, you have to spend time volunteering

**Cinnati (Graduate Student):**

* Nothing

**Rebecca (Graduate Banquet):**

* Picked entertainment?
	+ Clinton Grey will be in province that week
	+ Usually $3000, done cool stuff
	+ Comedian/illusionist
	+ $1000
	+ His manager does fundraisers – they do silent auctions, takes it out to event; he gets half of what is sold
* Make up tickets tonight and selling soon
* Chad motions to reimburse $44.04 for pop
	+ Neil seconds
	+ Motion passed

**Sean (Second Year Rep):**

* Nothing

***Adjourn:***

 ***Motion - Chad***

 ***Seconded - Neil***

***Next Meeting: 6 March 2012***