***Meeting Minutes: 27 November 2012***

***Present: Crystal, Cinnati, Neil, Chad, Ian, Malcolm, Shea, Kyle W, Jordan, Callahan, Kyle S, David, guest – Ben Fahlman (SESS), guest – Rob Tremblay (Social Committee)***

***Regrets: Mike, Keira, Karen***

***Last Meeting's Minutes:***

 ***Motion to accept – Chad***

 ***Seconded – Kyle W***

**Crystal(Chair):**

* Emailed IEEE Canada Student Representative
	+ About amount of money in our account
		- We have about ~$11,000 in account
	+ About HVC
		- Paypal account is frozen, we need someone from IEEE to prove that we are a non-profit organization
* Faculty Council Meeting
	+ Not much to report
* Email out info about ICF scholarship
* SGM next week
	+ We needed to call the meeting right away
	+ Next Tuesday, March 5, 5:30pm, in 2C01
	+ Chad motions to buy pizza and pop for the meeting. Estimate for 40-50 people, so around 10 pizzas
		- Kyle W seconded
		- Carried
		- Kyle W will contact the pizza people
* AGM for elections
	+ Last week of March
	+ Kyle W motions to have AGM on Tuesday, March 26 at 5:30pm
		- Neil seconded
		- Carried
* Talking to 2nd years about program and IEEE
	+ have it at JT’s for social
	+ Friday, March 22nd
* Billinton Cup
	+ Tentatively Thursday, March 21st
* Store
	+ We need to set up fixed hours to sell them
	+ Could handle ADMs as well
	+ SESS has offered to do it
	+ ADMs are used by many disciplines
	+ We want traffic to come through McNaughton
	+ We can start with 1 hour per week of office hour for trial run
	+ We need to be more structured on how to sell the ADMs
	+ Will talk to Lynch about negotiating what we want for next year
	+ We should have something documenting how we will handle the store in the Constitution
	+ Chad motions that everyone on the Executive will work 1 hour/week as office hours
		- Neil seconded
		- Carried
	+ Crystal will negotiate a deal with Lynch
		- For maybe we can profit $5/ADM

**Cinnati (Vice Chair):**

* Nothing to report

**Neil (Finance):**

* With minty boost
	+ There was $1700 collected that was in the cash box, so it’s already deposited
	+ Department asked for $1600
	+ Need to reimburse Lynch ~$100
* Chad motions to reimburse Denard Lynch $162.71 for batteries for Minty Boost
	+ Kyle W seconded
	+ Carried
* Kyle W motions to reimburse University of Saskatchewan $1600.00 for Minty boost
	+ Chad seconded
	+ Carried
* Sell we sell the rest in the store
* ADM
	+ We collected ~$10,500 for ADMs
	+ NSS overpaid the Department
	+ So we need to pay the Department, but we don’t need to pay the overage of the NSS. It will just be rolled over to next year’s funding from NSS
	+ We owe the University $9240.00
* Neil to reimburse the University of Saskatchewan $9240.00 for ADMs
	+ Chad seconded
	+ Carried

**Chad (McNaughton):**

* Moved stuff around McNaughton to get ready for store
* Items
	+ Kits
	+ Resistor kits
	+ LEDs
	+ Papers
	+ breadboards
	+ Etc

**David (Public Relations):**

* will probably be doing another fundraiser in another week or 2
* talk to social director to plan something else
* email
	+ kicker
	+ pizza sale
	+ SGM

**Callahan (Academic):**

* Booked 2 soldering tutorials with Vecima
	+ March 6th and March 7th
	+ March 7th, 9:00am is basically full
	+ March 6th, 12:30pm only has 1 person
	+ It is about 4 hours long

**Keira (Social):**

* Chad has agreed to help out on Poker side of things
* Chris is bringing chips
* for future we should start looking for to buy more chips and cards

**Ian (HVC):**

* liquor sales will be done by prairieland staff
* we are trying to figure out setup
* still discussing food sales, equipment costs, and liquor proceeds
* Ian will be on the morning show on Thursday
* Will be meeting university video production to make a video for HVC for future years
* Volunteers will be doing set up, tear down, registration, maybe refs, maybe our own concession
* We have 12 teams registered on the website now
* We’re doing a cross promotion with the Saskatoon Ball hockey league
* Corporate teams
	+ Magna electric is putting up a team
* Crystal was approached by some people about entertainment
* Will be pushing Facebook page harder this week

**Malcolm (Illumination):**

* There is more money coming in
* Have extra water bottles that can be given away. HVC can use them

**Mike (Robotics):**

* Nothing to report

**Shea (Graduate Student):**

* Nothing to report

**Kyle W (Graduate Banquet):**

* Survey went out for entertainment
	+ Casino night received most votes
* $170 +/- $20 today
* Crystal applied for Dean’s funding
* Chad motions to reimburse Kyle W $1000 for deposit on hotel
	+ Neil seconded
	+ carried

**Kyle S/Karen (Second Year Rep):**

* nothing to report

**Jordan/Keira (Third Year Rep):**

* nothing to report

***Adjourn:***

 ***Motion - Chad***

 ***Seconded - Neil***

***Next Meeting: March 5, 2013***