***Meeting Minutes: 27 November 2012***

***Present: Crystal, Cinnati, Neil, Chad, Ian, Malcolm, Shea, Kyle W, Jordan, Callahan, Kyle S, David, guest – Ben Fahlman (SESS), guest – Rob Tremblay (Social Committee)***

***Regrets: Mike, Keira, Karen***

***Last Meeting's Minutes:***

***Motion to accept – Chad***

***Seconded – Kyle W***

**Crystal(Chair):**

* Emailed IEEE Canada Student Representative
  + About amount of money in our account
    - We have about ~$11,000 in account
  + About HVC
    - Paypal account is frozen, we need someone from IEEE to prove that we are a non-profit organization
* Faculty Council Meeting
  + Not much to report
* Email out info about ICF scholarship
* SGM next week
  + We needed to call the meeting right away
  + Next Tuesday, March 5, 5:30pm, in 2C01
  + Chad motions to buy pizza and pop for the meeting. Estimate for 40-50 people, so around 10 pizzas
    - Kyle W seconded
    - Carried
    - Kyle W will contact the pizza people
* AGM for elections
  + Last week of March
  + Kyle W motions to have AGM on Tuesday, March 26 at 5:30pm
    - Neil seconded
    - Carried
* Talking to 2nd years about program and IEEE
  + have it at JT’s for social
  + Friday, March 22nd
* Billinton Cup
  + Tentatively Thursday, March 21st
* Store
  + We need to set up fixed hours to sell them
  + Could handle ADMs as well
  + SESS has offered to do it
  + ADMs are used by many disciplines
  + We want traffic to come through McNaughton
  + We can start with 1 hour per week of office hour for trial run
  + We need to be more structured on how to sell the ADMs
  + Will talk to Lynch about negotiating what we want for next year
  + We should have something documenting how we will handle the store in the Constitution
  + Chad motions that everyone on the Executive will work 1 hour/week as office hours
    - Neil seconded
    - Carried
  + Crystal will negotiate a deal with Lynch
    - For maybe we can profit $5/ADM

**Cinnati (Vice Chair):**

* Nothing to report

**Neil (Finance):**

* With minty boost
  + There was $1700 collected that was in the cash box, so it’s already deposited
  + Department asked for $1600
  + Need to reimburse Lynch ~$100
* Chad motions to reimburse Denard Lynch $162.71 for batteries for Minty Boost
  + Kyle W seconded
  + Carried
* Kyle W motions to reimburse University of Saskatchewan $1600.00 for Minty boost
  + Chad seconded
  + Carried
* Sell we sell the rest in the store
* ADM
  + We collected ~$10,500 for ADMs
  + NSS overpaid the Department
  + So we need to pay the Department, but we don’t need to pay the overage of the NSS. It will just be rolled over to next year’s funding from NSS
  + We owe the University $9240.00
* Neil to reimburse the University of Saskatchewan $9240.00 for ADMs
  + Chad seconded
  + Carried

**Chad (McNaughton):**

* Moved stuff around McNaughton to get ready for store
* Items
  + Kits
  + Resistor kits
  + LEDs
  + Papers
  + breadboards
  + Etc

**David (Public Relations):**

* will probably be doing another fundraiser in another week or 2
* talk to social director to plan something else
* email
  + kicker
  + pizza sale
  + SGM

**Callahan (Academic):**

* Booked 2 soldering tutorials with Vecima
  + March 6th and March 7th
  + March 7th, 9:00am is basically full
  + March 6th, 12:30pm only has 1 person
  + It is about 4 hours long

**Keira (Social):**

* Chad has agreed to help out on Poker side of things
* Chris is bringing chips
* for future we should start looking for to buy more chips and cards

**Ian (HVC):**

* liquor sales will be done by prairieland staff
* we are trying to figure out setup
* still discussing food sales, equipment costs, and liquor proceeds
* Ian will be on the morning show on Thursday
* Will be meeting university video production to make a video for HVC for future years
* Volunteers will be doing set up, tear down, registration, maybe refs, maybe our own concession
* We have 12 teams registered on the website now
* We’re doing a cross promotion with the Saskatoon Ball hockey league
* Corporate teams
  + Magna electric is putting up a team
* Crystal was approached by some people about entertainment
* Will be pushing Facebook page harder this week

**Malcolm (Illumination):**

* There is more money coming in
* Have extra water bottles that can be given away. HVC can use them

**Mike (Robotics):**

* Nothing to report

**Shea (Graduate Student):**

* Nothing to report

**Kyle W (Graduate Banquet):**

* Survey went out for entertainment
  + Casino night received most votes
* $170 +/- $20 today
* Crystal applied for Dean’s funding
* Chad motions to reimburse Kyle W $1000 for deposit on hotel
  + Neil seconded
  + carried

**Kyle S/Karen (Second Year Rep):**

* nothing to report

**Jordan/Keira (Third Year Rep):**

* nothing to report

***Adjourn:***

***Motion - Chad***

***Seconded - Neil***

***Next Meeting: March 5, 2013***