***Meeting Minutes: 17 January 2012***

***Present: Craig, Crystal, Chad, Taylor, Neil, Sasha, Jordan, Kyle, Rebecca***

***Last Meeting's Minutes:***

 ***Motion to accept – Sasha***

 ***Seconded - Neil***

**Craig (Chair):**

* Joel Frey wants to nominate Denard Lynch for a teaching award
	+ We need letter from the IEEE as support
	+ Get signatures after
* HVC
	+ To get award/money from Centennial Plumbing (& Heating?), send many entry forms
* Gave away old TV to Sno-Golf to wreck

**Crystal (Vice Chair):**

* Submit exam files in Vice Chair box

**Chad (Finance):**

* Nothing

**Taylor (McNaughton):**

* Textbook sale
	+ However, we only have 2 textbooks right now
	+ It starts tomorrow
* We are missing design book that was in McNaughton recently

**Neil (Public Relations):**

* Report for trip almost done – next week?
	+ Waiting on engineering tour notes at Novatel
	+ Lindsay’s job

**Sasha (Social):**

* Nothing

**Jordan (HVC):**

* Website is up
* Met with Heart and Stroke - everything is fine so far

**Kyle (Robotics):**

* Usual meetings at 5:30pm on Fridays

**Rebecca (Graduate Banquet):**

* Grad banquet - March 30th
	+ Improv Group - price too high
	+ Contract with Travelodge
		- Chad motions to write cheque to Travelodge
			* Neil seconds
			* Motion passed
* Brought cooler in for pizza sales so pop is not warm

***Adjourn:***

 ***Motion - Craig***

 ***Seconded - Sasha***

***Next Meeting: 24 January 2012***