***Meeting Minutes: 12 March 2013***

***Present: Crystal, Cinnati, Neil, Chad, Ian, Malcolm, Shea, Kyle W, Jordan, Keira, Callahan, Kyle S, David, Karen***

***Regrets: Mike***

***Last Meeting's Minutes:***

 ***Motion to accept – Chad***

 ***Seconded – Neil***

**Crystal(Chair):**

* We had SGM last week, went through the SGM
	+ Made the changes to the Constitution
	+ Made a change to Constitution for “duties” because signing authority is not a duty.
		- Changed to “Duties and Responsibility”
* Cinnati will attend the Faculty Council meeting
* Next week’s meeting is design presentations
	+ Need to move the meeting
	+ Moved to Thursday next week at 4pm
* Kyle W motions to accept the amendments to the Constitution
	+ David seconded
	+ Carried

**Cinnati (Vice Chair):**

* Exam files need to go in email

**Neil (Finance):**

* USSU wrote a cheque to us for HVC
* Callahan motioned to give $500 to HVC
	+ Seconded by David
	+ Carried

**Chad (McNaughton):**

* Nothing to report

**David (Public Relations):**

* Nothing to report

**Callahan (Academic):**

* Soldering tutorials went well
* Discipline night went well
	+ Some people seemed very interested in ECE

**Keira (Social):**

* Called the Snooker Shack
* They were going to charge more depending on how many people we have there
* Modern billiards has booked us upstairs
	+ $13/table/hour
	+ Billinton Cup 7pm
	+ Booked under IEEE and Keira
* Year End Banquet
	+ Booked Hilton Garden Inn for Year-end banquet
* 2nd year information night
	+ March 22
	+ Talked to JT’s
	+ Johanson has an information session tomorrow about streams
	+ Kyle will ask the 2nd years to see if they still want to have it
		- Stress the difference that we are talking about IEEE positions and about some of the classes

**Ian (HVC):**

* HVC is this weekend
* Need volunteer
	+ Especially for Sunday
	+ Need refs
* Need truck to haul
* need people to fill sandbags on Thursday after 4
* need people to sign up for ECE team

**Malcolm (Illumination):**

* water bottles and bags for HVC

**Mike (Robotics):**

* Not present

**Shea (Graduate Student):**

* Engineering Graduate Students Social is on Friday at 5pm at the GSA Commons

**Kyle W (Graduate Banquet):**

* Meeting with hotel tomorrow

**Kyle S/Karen (Second Year Rep):**

* Nothing to report

**Jordan/Keira (Third Year Rep):**

* Nothing to report

***Adjourn:***

 ***Motion - Ian***

 ***Seconded - Callahan***

***Next Meeting: Thursday, March 21, 2013***