***Meeting Minutes: 5 March 2013***

***Present: Crystal, Cinnati, Neil, Chad, Ian, Malcolm, Kyle W, Jordan, Keira, Callahan, Kyle S, Karen, Shea***

***Regrets: Mike, David***

***Last Meeting's Minutes:***

***Motion to accept – Chad***

***Seconded – Neil***

**Crystal (Chair):**

* AGM is on Tuesday
  + 5:30pm, 2B53
  + Tell people to come out
  + Nomination forms are due tomorrow
* We need to do turn over supper
* Report needs to be in sometime
* Don’t forget about your McNaughton store hours

**Cinnati (Vice Chair):**

* Shared file system on server
  + Set up Samba server for it
* IEEE GOLD APEGS Presentation
  + April 11, 3 – 5, 1B79

**Neil (Finance):**

* Nothing to report

**Chad (McNaughton):**

* Motion to be reimbursed $151.13 for poster frames and $30.56 for parts for store
  + Neil seconded
  + carried
* Making the kits up and will be for sale next week
* Will discuss more next week
* Things will be minimum $1 purchase

**David (Public Relations):**

* Not present

**Callahan (Academic):**

* Tutorials for finals

**Keira (Social):**

* Billinton Cup
  + 7pm, Modern Billards
* Year-End Banquet
  + Hilton Garden Inn
  + Start selling tickets soon
  + Will probably have envelop in store
  + $15 – members , $20 – non-members
  + Rob emailed the Profs to see if they are going
  + Harper and Kayla helping with slideshow
  + Rob will look into A/V stuff

**Ian (HVC):**

* HVC happened
* Went pretty well considering the cold
* Still totalling up the funds and waiting on a few cheques
* A lot of captains wanted something indoors
* The nicest thing is to have something indoors to chill in
* CIS has a volunteer party but not till April 17

**Malcolm (Illumination):**

* Need to get ticket money from NSS

**Mike (Robotics):**

* Not present

**Shea (Graduate Student):**

* Workshop today on presentation skills
  + About 15 people showed up

**Kyle W (Graduate Banquet):**

* Tell people to buy tickets for grad banquet
* Motions to be reimbursed $154.00 for the pizza for SGM
  + Ian seconded
  + Carried
* Have volunteers
* There’s an envelope in the store with tickets

**Kyle S/Karen (Second Year Rep):**

* Nothing to report

**Jordan/Keira (Third Year Rep):**

* Nothing to report

***Adjourn:***

***Motion - Chad***

***Seconded - Neil***

***Next Meeting: March 26, 2013***