***Meeting Minutes: 26 March 2013***

***Present: Crystal, Cinnati, Chad, Ian, Malcolm, Kyle W, Jordan, Keira, Callahan, Kyle S, David***

***Regrets: Neil, Shea, Mike, Karen***

***Last Meeting's Minutes:***

 ***Motion to accept – Chad***

 ***Seconded – Callahan***

**Crystal(Chair):**

* AGM tonight at 5:30 need 2/3 exec
* Just go through bylaws and vote
* Chad helping Crystal signing in
* David and Chad count votes
* We are exec till May 1
* Write year end reports and send to Cinnati
* We will have 2 more meetings
* Chad motion to reimburse Crystal for $163.80 for Billinton Cup
	+ Cinnati seconded
	+ Carried
* We didn’t charge anything
	+ In the future we should roll it into the budget for grad banquet
	+ Maybe buy grad banquet ticket and get free pool
* We need a turn-over supper which we will decide next week

**Cinnati (Vice Chair):**

* Chad motions to reimburse $17.82 for cups for AGM
	+ Ian seconded
	+ Carried
* Will do exam files
* Send an email to cut off exam files

**Neil (Finance):**

* Not present

**Chad (McNaughton):**

* Nothing to report

**David (Public Relations):**

* Nothing to report
* Email
	+ Cut off for exam files deadline
	+ $15 for top submissions, $10 for 2nd and $5 for 3rd
	+ Tutorials for upper years

**Callahan (Academic):**

* Wanted tutorials for EE241 and EP214

**Keira (Social):**

* Billinton Cup
	+ 8 students and 3 profs attended
	+ Kyle W won the tournament
* Year-End banquet
	+ About 15 people for sure going
	+ 10 paid
* 2nd year requesting bxxr night
	+ Maybe the day after year end banquet
	+ If you get year-end banquet ticket, then you get $5 bxxr night ticket, otherwise $10
	+ Deadline for tickets for year-end banquet is Tuesday

**Ian (HVC):**

* Will report on the numbers next week

**Malcolm (Illumination):**

* Nothing to report

**Mike (Robotics):**

* Not present

**Shea (Graduate Student):**

* Not present

**Kyle W (Graduate Banquet):**

* Motions to pay Rob Hodgin $924.00 for entertainment
	+ Chad seconded
	+ Carried
* Crystal will try to get Dean’s funding tonight

**Kyle S/Karen (Second Year Rep):**

* Nothing to report

**Jordan/Keira (Third Year Rep):**

* Nothing to report

***Adjourn:***

 ***Motion - Chad***

 ***Seconded - Callahan***

***Next Meeting: April 2, 2013***