***Meeting Minutes: 27 November 2012***

***Present: Crystal, Cinnati, Neil, Chad, Ian, Malcolm, Shea, Mike, Kyle W, Jordan, Keira, Callahan, Kyle S, David, Karen***

***Regrets: Mike, Jordan, Karen, David, Malcolm***

***Last Meeting's Minutes:***

 ***Motion to accept – Chad***

 ***Seconded – Neil***

**Crystal(Chair):**

* there is a cheque from APEGS for $1027.00, but only $27.00 is the Branch’s for jackets and $1000 is for Illumination
	+ Chad motions to cash the cheque and pay Illumination $1000
	+ Neil seconded
	+ Carried
* Chad motions to reimburse Crystal $16.75 for SGM drinks
	+ Neil seconded
	+ Carried
* We got a rebate from IEEE for $294.00
	+ We think it’s because we filled the annual report for last year
* Will be doing the call for nominations for positions after the SGM
* AGM is Tuesday, March 26 at 5:30pm
	+ Room TBA
* There is a program information night on Thursday, March 7
	+ We need people to volunteer to be there to talk about the discipline
	+ We need both EE and CME students
	+ EE contact Lynch
	+ CME contact Wahid – Wahid is also looking for projects.

**Cinnati (Vice Chair):**

* Nothing to report

**Neil (Finance):**

* T-shirts ended up with logos in the back along with the front

**Chad (McNaughton):**

* Michaels have poster frames on sale
* Will go buy 12 more frames
* Chad motions to get reimbursed $448.24 for McNaughton inventory
	+ Ian seconded
	+ Carried
* We have the store set up. Prices are on the cabinet
* Sales will start tomorrow (Wednesday)
* We will be posting the store hour on the door

**David (Public Relations):**

* Email:
	+ HVC volunteers
	+ Billinton Cup
	+ EE/CME program session night

**Callahan (Academic):**

* Soldering tutorial is this week

**Keira (Social):**

* McNaughton Kicker went well
* 23 participants
* We gave prizes totalling $280
* We should buy some more poker chips
* Billinton cup
	+ Find a pool place and book 4 tables
	+ March 21, 8:00pm
* EE/CME program session night
	+ March 22, JT’s, 7:00pm
* Year End Banquet
	+ First week of April
	+ Probably Apr 3 or 4

**Ian (HVC):**

* there is a now a coffee pot in McNaughton
* put up a sign to not use all electronics at the same time
* HVC is next weekend at Prairieland Park
* Will send email to all volunteers for desired schedule
* Set up on Friday, tear down on Sunday, refs, registration
* Hoping for more teams to sign up
	+ Have been emailing previous teams
	+ SK ball hockey league sent out emails
	+ Will email campus rec
	+ Put sign up for ECE teams

**Malcolm (Illumination):**

* Not present

**Mike (Robotics):**

* Not present

**Shea (Graduate Student):**

* Graduate students have a social on March 15 at GSA Commons
* $3, cheap drinks, food

**Kyle W (Graduate Banquet):**

* Not much to report
* Pizza is ordered for today

**Kyle S/Karen (Second Year Rep):**

* Nothing to report

**Jordan/Keira (Third Year Rep):**

* Nothing to report

***Adjourn:***

 ***Motion - Chad***

 ***Seconded - Neil***

***Next Meeting: March 12, 2013***