**Present:** Kayla Rueve, Callahan Collier, Jordan Clarke, Bretton Hurd, Karen Innes, Joel Anderson, Rob Tremblay, Kyle Sheasby, Keith Dmyterko, Marci Detwiller, Kevin Wan, Louis Veitenheimer, Naveed Mazloum, Cosme Loi, Whitney Pylack

**Absent: Chen Shen, Nancy Winder**

**Call to Order:**

 **Motion to Accept Last Week's Meeting Minutes: Karen**

 **Seconded: Rob**

**CHAIR:**

* NSS Meeting last night
	+ $1000 of funding
		- Could move some $ to Illumination to help with their deficit
			* They do have some float to dip into though (they're not in the red yet)
		- Could hold off until we pay for Year End Banquet
		- Wait to see what Nancy says
* Board Meeting
	+ Dean's Funding
		- Applied for Grad, Illumination, HVC, and Year End Banquet
		- But lots of other student groups are in debt right now to withdrew some of the funding applications
		- Got $250 of funding
	+ Tutorials for finals
		- The SESS has extra funding, so if we can put on 3-4 tutorials for finals, the Branch gets ~$250 additional funding (in addition to the tutors getting paid)
* T-Shirts
	+ Tomorrow is the last day to pay, or you don't get your shirt

**SOCIAL:**

* Billinton Cup
	+ Next Tuesday
	+ Still talking to the Profs about it, only Bolton has responded for sure
* Year End Banquet
	+ A/V
		- Lots cheaper to go through the University so will do that
	+ Need a presentation
		- Talk to Kayla for pictures
	+ Need to come up with awards
		- email Rob any suggestions
* Beer night on the 4th
	+ The IEEE Young Professionals might attend
* Keg Suck
	+ Printed shirts for the team

**MCNAUGHTON:**

* Going to buy food once more and then let it run out

**ILLUMINATION:**

* Not present

**GRAD BANQUET:**

* Need some greeters at Grad Banquet
	+ Karen might volunteer
	+ Naveed also

**ACADEMIC:**

* Soldering tutorial Friday morning (the 28th)
	+ Need names to them by Wednesday
	+ 2nd/3rd year reps, please announce it (also Karen)

**HVC:**

* HVC is on Saturday
* Still need lots of volunteers!!!! (hint hint)
	+ Refs and Beer Tent, etc
* Sandbagging happens tomorrow morning
	+ Meet at McNaughton at 8:30am to help
* Doing well financially
* Currently have 20 teams
* PLEASE VOLUNTEER!

**PUBLIC RELATIONS:**

* Nothing to report

**FINANCE:**

* Motion to reimburse Jordan $11.64 for discipline pop: Bretton
	+ Second: Rob
* Motion to reimburse Rob $38.42 for keg suck shirts: Karen
	+ Second: Kyle

**VICE CHAIR:**

* Michael Gareau Memorial Fund
	+ First Year Engineering Student who passed away suddenly recently
	+ Contacted regarding contributing to the fund
		- Engineering Scholarship or Bursary
	+ Would probably be better suited to the SESS
		- Will pass the information along

**GRAD STUDENT REP:**

* Not present

**THIRD YEAR REP:**

* Nothing to report

**SECOND YEAR REP:**

* Nothing to report

**ROBOTICS:**

* Chandler will get the receipt in soon (next week for sure)

**GENERAL:**

* Elections
	+ Have to be due Monday March 24 now to meet the constitution
		- Changes will be allowed afterwards though
			* Up to when we print the ballots
* Naveed suggests that the Robotics Director position be merged into the IEEE and merge them with Academic
	+ Both SPARC and Robotics would be the same
	+ Would need to hold an SGM

Motion to adjourn: Kyle

Second: Rob