**Present:** Kayla Rueve, Callahan Collier, Jordan Clarke, Bretton Hurd, Joel Anderson, Keith Dmyterko, Nancy Winder, Marci Detwiller, Chen Shen, Kevin Wan, Louis Veitenheimer, Cosme Loi, Whitney Pylack, Rob Tremblay, Naveed Mazloum, Karen Innes,

**Absent:** Kyle Sheasby,

**Call to Order:**

**Motion to Accept Last Week's Meeting Minutes:** Joel

**Seconded:** Nancy

**CHAIR:**

* Dean's funding is due on the 22nd
  + Still waiting on stuff from Edmonton Trip, Illumination, Grad Banquet
* SESS AGM is this Thursday at 6:00pm in 1B71
  + Please come if you have an SESS membership

**SOCIAL:**

* MechElec did really well (both in general and financially)
  + Hopefully we will make about $400-600 (after the split) on ticket sales, beer night, and marker sales
  + Probably sold about 250 tickets
  + Marker sales were very good (~$300)
  + Beer night made ~$60
  + Need to know final numbers by the end of the week (so we know amounts for BBBS)
* Will book lanes for Student Prof Bowling
  + Everyone, promote the event to your profs!
* Will do a beer night on the last day of classes (Dec 4)
  + Ugly Christmas Sweater theme
* N

**MCNAUGHTON:**

* Parts are finally here (Canada Post didn't notify us for some reason)
  + Will pick them up tonight
  + Not a huge deal anymore (screwdrivers for Denard's class) due to the time delay
  + This means store hours will start up again next week
    - As of now they are the same as before – talk amongst yourselves if you need to switch them
* McNaughton is getting the floors waxed on Nov 14!
  + Need to move everything out of the room by ~4:00
  + Will try to get some stuff into Chad Holst's office for safekeeping
  + Everyone, come at 11:30 on Thursday to move stuff out
    - Expensive stuff moves out at 11:30 but you can come earlier too if you want :)
* Still looking into new couch/futon
* Will reprice and take inventory this weekend

**ILLUMINATION:**

* Tickets are printed!
  + They are on sale now
  + $20 for student members, $25 for student non-members or non-student members, $50 for non-student non-members
  + Buy them!
* Everyone should “like” Illumination on Facebook!
  + You might as well “like” the Student Branch too :)
* Have some speakers lined up
* Looking into possibly trademarking Illumination
  + Could help us get our domain name back in future years
  + Also adds a sense of pride, etc
* Jordan will make us up a cash box for ticket sales

**GRAD BANQUET:**

* made $95.50 on pizza today
* $50 last week from Booster Juice
* put in Pepsi funding stuff to the USSU
* Marci would like a new cash box
  + It would be nice to have an additional cash box around the Branch
  + For now, Nancy will take Marci's for Illumination and Marci will take one of the store ones
* Jordan motions buying a new cash box, for up to $50
  + Rob seconds
  + passes

**ACADEMIC:**

* SPARC was last week
  + Had one person
* No time to come up with a new project
  + Need to know if there will be one by end of today or tomorrow
* EE 221 Tutorial the day before the final at 6:00pm
  + Will talk to Brailyn (SESS) and get it set up w/ funding and a room and such
  + Will also ask him re: Math 223 tutorial

**HVC:**

* Domain name
  + Needs to be renewed or else it expires!
  + Need to renew the domain name for the year
* Have not picked the charity yet or had a meeting
  + Must be done by the end of November

**PUBLIC RELATIONS:**

* Need to start up organization for Edmonton Trip in earnest
  + It will happen the weekend that contains Jan 11
  + Also need to get together a budget so we can estimate the cost per person
  + Calling hotels, rental places etc this weekend
  + Also need to set a date for people to pay before
* Had wrong date for Student Prof Bowling last week – will fix for this week
* Email Karen with things to go in the email!

**FINANCE:**

* Motion to reimburse Rob $220 for MechElec beer night
  + Nancy
  + Marci seconds
* Motion to reimburse Dawson Detwiller $80 for Marci's pop sales
  + Nancy
  + Bretton seconds
* Motion to reimburse Jordan $182.59
  + Nancy
  + Marci seconds
* Jacket sales
  + Want to start that up next week, sales would then happen the week after
  + Will be something similar to the discipline jackets
    - Do we want something the same or our own thing?
    - People would like:
      * A hood
      * A little warmer (lined)
      * IEEE logo?
        + Kayla will find out if we can use it
      * one of the old ECE logos
      * Rain jacket
    - Will look into the clothing people the Mechs use
* Will shuffle cash boxes around (see Grad Banq/Illumination section)

**VICE CHAIR:**

* Emails are finally set up

**GRAD STUDENT REP:**

* Nothing to report

**THIRD YEAR REP:**

* Nothing to report

**SECOND YEAR REP:**

* EE 221 Tutorial the day before the final at 6:00pm

**ROBOTICS:**

* Have parts ordered
* We have 10-12 people each week
  + Doing well
* There are debugger PicKit3s somewhere (supposedly)
  + Will look for them with Joel

**Motion to adjourn:** Bretton

**Seconded:**  Rob