**Present:** Kayla Rueve, Callahan Collier, Jordan Clarke, Karen Innes, Joel Anderson, Rob Tremblay, Kyle Sheasby, Keith Dmyterko, Nancy Winder, Marci Detwiller, Shea Pederson, Chen Shen, Cosme Loi, Whitney Pylack

**Absent:** Bretton Hurd

**Call to Order:**

**Motion to Accept Last Week's Meeting Minutes:** Joel

**Seconded:** Rob

**GENERAL:**

* Store hours on hiatus until we get stuff to sell
* We are not accepting refunds for toolkits if people want to return them

**CHAIR:**

* Interdisciplinary paintball went well last week
* We gave $100 for it to happen, the paintball funds are still short $150 because some disciplines did not give money
  + one option proposed to make up the slack was for the disciplines (ie us) give more money
  + Motion to decline paying further funds to painball: Nancy
  + Jordan seconds
  + passes
* Big Brothers Big Sisters Christmas Party
  + Possible dates: 23rd or 30th of November
  + The exec seems to prefer the 30th, we will go with that day
  + Number of children
    - last year, 25 kids
    - will hold off on detirmining hard and fast numbers until we figure out funding
  + Hours: whatever we did last year (1-3pm?)
  + Last year, Nerf gun fight, previous years, popcorn fight
    - This year: Big Fight (of some sort): TBD
  + We need volunteers!!
  + More volunteers => more children?
    - Depends on how much money we have
    - Could get sponsorship (WalMart or Nerf?) or donations (Profs or NSS?)
  + We also need a Santa (Glen Hauser is no longer around)
    - Bolton?

**SOCIAL:**

* Deal cards are made up, just need to be printed
  + either Staples or Printing Services
* Mechelec
  + Meeting with the Mechs after this meeting
  + November 5th or 6th ?
* Buses for Grad Rep stuff:
  + Monetary costs are complicated (talk to Rob)
* Beer Night
  + Friday, 25th of October
  + Generally, $10 for members, $15 for non-members (will hammer down exact price next week)
  + Pre-Sale tickets?

**MCNAUGHTON:**

* Jordan is looking into listing some things to order for the Store for next meeting

**ILLUMINATION:**

* Things are going well
* Talking about theme: Past and Future
* Let Nancy know about any speeches/themes you would like to see

**GRAD BANQUET:**

* This week in pizza sales: $135.50 profit (before pop)
* Booster Juice last week netted $50
* Could look into selling some Booster Juices during the other days fo the week too
* Also ordered Booster Juice coupons so we could sell those separately too

**ACADEMIC:**

* SPARC not happening tomorrow due to 2nd year midterms
* Will plan for next Wednesday
  + iPod charger, working on getting the circuitry working
* Tutorials
  + People are looking for an EE 204 tutor
  + One hour a week at $20/hour
  + Talk to Joel
* EE 204 and EE 221 help desks are happening weekly
* People want EE 265 tutorials (Matlab)
  + Maybe identtify people who know Matlab so 2nd years know who they can talk to for help
    - Get signs made?
    - Try to start that next week
    - Third years, please help! Fourth years never took 265
* Let's get some signs made!

**HVC:**

* Committee is coming along, contacting interested people
  + Still ooking for people
* Went through the box of HVC stuff and got rid of old stuff, sorted through the rest
* sorted through the lockers
* need to talk to Cinnati/Denard to get the PayPal account(s) sorted out
  + HVC's account is frozen currently because its hard to prove we are a non-profit organization (have to go through the line all the way up to the Global IEEE), they have been using the Illumination account in the past (until the Illumination account gets checked for non-profit-ness), but Illumination doesn't actually use the PayPal account anymore( uses Vtools)
  + Could look into using something other than PayPal, or opening a new account without non-profit status
  + Also need to get HVC's money in the Illumination account sorted out/out of there

**PUBLIC RELATIONS:**

* Have some exams, will forward to Callahan
* email
  + Robotics
  + EE 204 and 221 help desks
  + There are still textbooks to pick up
* nothing new from the Calgary people

**FINANCE:**

* Motion to reimburse Marci $1000 for grad venue: Jordan
  + Second: Nancy
  + passes
* Need numbers for ticket sales

**VICE CHAIR:**

* Perhaps McNaughton should have a fire extinguisher
  + Callahan will talk to the new Henry Berg

**GRAD STUDENT REP:**

* We have a new Grad Rep in the works!
* Queen Elizabeth tour next Tues
  + Have filled the cap for Queen Liz tours with Grad Students so no room for undergrads
    - Will have more space on the next one
  + Could hit up Queen Liz again for Illumination for undergrads to get a chance to go
* Could look at getting some more funding from the NSS for tours (busses)

**THIRD YEAR REP:**

* Nothing to report

**SECOND YEAR REP:**

* EE 204/221 Help desks – weekly

**ROBOTICS:**

* Things are going along smoothly
* Got lots of free demo stuff
* Looking into ordering parts
* In the past, have gotten Dean's Funding through the IEEE
  + If Chandler feels he needs $, he will let us know

Motion to adjourn: Nancy

Second: Kyle

Meeting adjourned