***Meeting Minutes: 27 October 2011***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Jordan, Ben, Kyle, Cinnati, Rebecca, Sean, Prof. Bui***

***Last Meeting's Minutes:***

***Motion to accept - Sasha***

***Seconded - Taylor***

**Craig (Chair):**

* What is Engineering? – Nov. 9
  + No one in CME wants to go
  + Free breakfast, lunch, 6 minutes
  + Nov. 8 – Saskatoon
  + Ben – make slideshow for CME – has to be in tomorrow
  + Will can do Saskatoon one
* Will do RedBull sponsorship for one event, we can
  + 5 free flats – give out
  + Also we can buy cheap flats and sell each one for profit
* McNaughton Grant – Nov. 15
  + Prof. Bui: need signatures from three different
  + Sent email to David White
* Final year: scholarship
* APEGS app done
* Jacket sales – sell until tomorrow – latest to get money is Monday
* Cut keys next week
* What do we do about lockers and things that get stolen?
  + Someone had their laptop stolen yesterday because their locker was cut
  + Has happened around campus

**Crystal (Vice Chair):**

* Nothing

**Chad (Finance):**

* Crystal motions to reimburse $1163.04 for chairs and other things
  + Sasha seconded
  + Passed

**Taylor (McNaughton):**

* Got ketchup
* Is there any way we could cut down on price of coffee?
  + $1.25?

**Neil (Public Relations):**

* Start calling hotels
* Find micro-brewery

**Lindsay (Academic):**

* No SPARC this week for midterms
* Talked to Denard
  + Is anyone opposed to getting soldering irons, Pickit 3s, etc with money from grants?
  + Stations for surface mount (hot air)
  + We might have up to $1500
  + We can run tutorials for first years – MPG0
  + Could have sign out for some of these things

**Sasha (Social):**

* Had meeting with Mechs with Tequila
  + Everything is organized
  + 650 Tickets
    - First 400 will have tickets
    - Coat check for t-shirts if you rip your other shirt
  + 7:15 – picked up to go to Tequila, 5:30 beer night
  + 1-2 people to go to Tequila instead to hand out t-shirts (Jesse might have this under control)
  + Need to talk to JTs
  + Need one cash box entire week – one will go to Arts, other in Engineering
  + Splitting 50/50 so we don’t need to keep track of who sold what
  + $10
* Nov. 26 – BBBS
  + Starts at 1pm
  + Make popcorn the Friday before
  + Room 2B53 booked
  + Get presents later
  + Max 25 kids

**Jordan (HVC):**

* Letters sent out to charity this week
* Looking at 3rd weekend in March
  + 4th year design presentations – mid-March

**Ben (Illumination):**

* Darrel Chong Student Activity Award
  + Student events that teach students
    - There is ranking dependent on how good your event is
* Doing a lot of emailing
* Meeting with Gordon Sparks and PCO
  + Present of wireless company is coming next week
  + They want to connect with our IEEE group
  + 2-4 next Thursday (maybe)
* Entire conference except Wine and Cheese at Top of the Inn
* Dean’s Office Funding – waiting on SESS
* EE331 – next Friday
* EE271 – next week sometime
* EE495 – next Thursday

**Kyle (Robotics):**

* Nothing

**Cinnati (Graduate Student):**

* Via speakerphone:
  + CLS tour tomorrow – spots open up tomorrow
  + Starts at 3, meet at lobby at 2:45
* Workshop on Nov. 16 in 1E69 – Corey Owens will be doing presentation
  + Graduate students, and for undergraduate who want to refresh RCM300
* Eta Kappa Nu
  + Sent out email – exec should read it

**Rebecca (Graduate Banquet):**

* No pizza sale this week (several reasons)
* Sell next week

**Sean (Second Year Rep)**

* Announce jacket sales
* Mech-Elec – announce selling tickets

**Professor Bui (Advisor):**

* Will forward email to Lindsay from David White about regulations
* There is another university in Canada already setting up Eta Kappa Nu
  + Would take about 6 weeks
  + It should be separate entity

***Adjourn:***

***Motion - Neil***

***Seconded - Chad***

***Next Meeting: 3 October 2011***