***Meeting Minutes: 27 October 2011***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Jordan, Ben, Kyle, Cinnati, Rebecca, Sean, Prof. Bui***

***Last Meeting's Minutes:***

 ***Motion to accept - Sasha***

 ***Seconded - Taylor***

**Craig (Chair):**

* What is Engineering? – Nov. 9
	+ No one in CME wants to go
	+ Free breakfast, lunch, 6 minutes
	+ Nov. 8 – Saskatoon
	+ Ben – make slideshow for CME – has to be in tomorrow
	+ Will can do Saskatoon one
* Will do RedBull sponsorship for one event, we can
	+ 5 free flats – give out
	+ Also we can buy cheap flats and sell each one for profit
* McNaughton Grant – Nov. 15
	+ Prof. Bui: need signatures from three different
	+ Sent email to David White
* Final year: scholarship
* APEGS app done
* Jacket sales – sell until tomorrow – latest to get money is Monday
* Cut keys next week
* What do we do about lockers and things that get stolen?
	+ Someone had their laptop stolen yesterday because their locker was cut
	+ Has happened around campus

**Crystal (Vice Chair):**

* Nothing

**Chad (Finance):**

* Crystal motions to reimburse $1163.04 for chairs and other things
	+ Sasha seconded
	+ Passed

**Taylor (McNaughton):**

* Got ketchup
* Is there any way we could cut down on price of coffee?
	+ $1.25?

**Neil (Public Relations):**

* Start calling hotels
* Find micro-brewery

**Lindsay (Academic):**

* No SPARC this week for midterms
* Talked to Denard
	+ Is anyone opposed to getting soldering irons, Pickit 3s, etc with money from grants?
	+ Stations for surface mount (hot air)
	+ We might have up to $1500
	+ We can run tutorials for first years – MPG0
	+ Could have sign out for some of these things

**Sasha (Social):**

* Had meeting with Mechs with Tequila
	+ Everything is organized
	+ 650 Tickets
		- First 400 will have tickets
		- Coat check for t-shirts if you rip your other shirt
	+ 7:15 – picked up to go to Tequila, 5:30 beer night
	+ 1-2 people to go to Tequila instead to hand out t-shirts (Jesse might have this under control)
	+ Need to talk to JTs
	+ Need one cash box entire week – one will go to Arts, other in Engineering
	+ Splitting 50/50 so we don’t need to keep track of who sold what
	+ $10
* Nov. 26 – BBBS
	+ Starts at 1pm
	+ Make popcorn the Friday before
	+ Room 2B53 booked
	+ Get presents later
	+ Max 25 kids

**Jordan (HVC):**

* Letters sent out to charity this week
* Looking at 3rd weekend in March
	+ 4th year design presentations – mid-March

**Ben (Illumination):**

* Darrel Chong Student Activity Award
	+ Student events that teach students
		- There is ranking dependent on how good your event is
* Doing a lot of emailing
* Meeting with Gordon Sparks and PCO
	+ Present of wireless company is coming next week
	+ They want to connect with our IEEE group
	+ 2-4 next Thursday (maybe)
* Entire conference except Wine and Cheese at Top of the Inn
* Dean’s Office Funding – waiting on SESS
* EE331 – next Friday
* EE271 – next week sometime
* EE495 – next Thursday

**Kyle (Robotics):**

* Nothing

**Cinnati (Graduate Student):**

* Via speakerphone:
	+ CLS tour tomorrow – spots open up tomorrow
	+ Starts at 3, meet at lobby at 2:45
* Workshop on Nov. 16 in 1E69 – Corey Owens will be doing presentation
	+ Graduate students, and for undergraduate who want to refresh RCM300
* Eta Kappa Nu
	+ Sent out email – exec should read it

**Rebecca (Graduate Banquet):**

* No pizza sale this week (several reasons)
* Sell next week

**Sean (Second Year Rep)**

* Announce jacket sales
* Mech-Elec – announce selling tickets

**Professor Bui (Advisor):**

* Will forward email to Lindsay from David White about regulations
* There is another university in Canada already setting up Eta Kappa Nu
	+ Would take about 6 weeks
	+ It should be separate entity

***Adjourn:***

 ***Motion - Neil***

 ***Seconded - Chad***

***Next Meeting: 3 October 2011***