***Meeting Minutes: 15 September 2011***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Jordan, Ben, Kyle, Cinnati, Rebecca, Sean***

***Last Meeting's Minutes:***

 ***Motion to accept - Chad***

 ***Seconded - Rebecca***

**Craig (Chair):**

* Still need third year rep
	+ Now Lindsay’s responsibility
* Membership drive:
	+ Get IEEE members – whoever you sign up
	+ Get a table outside Alpha Lab to sell memberships and books
	+ Send to Cinnati
	+ Can still sell NSS BBQ tickets
	+ We can advertise in Engr Info
* SESS: event tomorrow at the Scuz

**Crystal (Vice Chair):**

* Cinnati will look into PCB plaque thing

**Chad (Finance):**

* Paid ratification fee – need to be reimbursed
* Sign over tomorrow at 10a.m.

**Taylor (McNaughton):**

* Textbook sale = moderate success
	+ Material textbooks are going like hotcakes!
* Computer under table – anyone know anything about it?
	+ Cinnati will track it down
	+ Or Taylor can read all the meeting minutes

**Neil (Public Relations):**

* Second year emails have been updated
* HVC needs to have official announcement two weeks prior to voting

**Lindsay (Academic):**

* Got 42 people on SPARC lists – start next Thursday afternoon at 3p.m.
* About $1000 for McNaughton Grant so apply for it
	+ Craig will find out when due date is
* Borrowed from Tech Office last year and returned – even trimmed components

**Sasha (Social):**

* Getting NSS BBQ tickets tomorrow
	+ Hassle everyone
* NSS BBQ - $10, $15 for non-members, free for new members
	+ Thursday, September 22
	+ Invite NSS exec
	+ Talk to Prof. Bui
	+ Get professors and technicians out – free for them
* For JTs cards:
	+ Free for IEEE members, $10 for non-members
* Beer Night
	+ Friday, September 23, 8-10pm
	+ $10
* Did pictures

**Jordan (HVC):**

* Potential HVC director

**Ben (Illumination):**

* First meeting last week
* Sanj is not in charge of Wilson Centre anymore
* Will vote on speakers and perhaps hotel next meeting

**Kyle (Robotics):**

* Next meeting next Friday
	+ Email going out early next week
	+ Get to Neil and put in Engr. Info
	+ Engr. Info stuff has to be in on Sundays

**Cinnati (Graduate Student):**

* Website:
	+ Have started working on new Student Branch website
	+ Started page with executive
	+ Lindsay, Craig, and Cinnati went to talk to a guy about server stuff but he didn’t know what he was talking about
* For mailing lists:
	+ Will email graduate students separately so it is more tailored to them

**Rebecca (Graduate Banquet):**

* Sold 15 pizzas on Tuesday and made around $80
* Talked to SESS and they said they would give us funding for the Grad Banquet
	+ Talk to him in January
* Will order around 10 pizzas again next Tuesday
* Getting location information from Michael Harper for Grad Banquet
	+ Cinnati suggests having the Gold Chair at the Grad Banquet to promote the IEEE after you graduate

**Sean (Second Year Rep)**

* Welcome!
* Mention memberships, Beer night, and NSS BBQ during class in EE271

***Adjourn:***

 ***Motion - Lindsay***

 ***Seconded - Chad***

***Next Meeting: 22 September 2011***