***Meeting Minutes: 22 September 2011***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Jordan, Ben, Kyle, Cinnati, Rebecca***

***Last Meeting's Minutes:***

 ***Motion to accept - Ben***

 ***Seconded - Lindsay***

**Craig (Chair):**

* Luncheon with potential new Dean – nobody could go

**Crystal (Vice Chair):**

* Buy levitating globe – voted through
	+ Will look into prices and engraving

**Chad (Finance):**

* Reimbursed $100 for ratification
	+ Motion by Crystal
	+ Seconded by Ben
	+ Vote carried
* Motion to reimburse Illumination $1200 for money we have already deposited
	+ Seconded by Ben
	+ Vote carried
* Talked to Rory about stools – not much
	+ Found some at Staples for $160
	+ Authorization for money to spend money on two stools to test them out (one with a back and one without)
		- Motion by Neil
		- Seconded by Sasha
* Spend up to $200 on a coffee pot
	+ Lindsay could bring one
	+ Cheapest cups at Timothy’s
* Deposited $750 into McNaughton
* Sold 2 Materials books from McNaughton – made about $200

**Taylor (McNaughton):**

* Chad motions to reimburse Taylor for food for $373.83
	+ Sasha seconds
	+ Motion carried

**Neil (Public Relations):**

* Official HVC posting going out today – so vote in two weeks
* Beer night
* 3rd year rep

**Lindsay (Academic):**

* SPARC was planned for today at 3pm but Chen decided to do a lab today so it is moved to next week
* Lynch had an idea for SPARC – ARM microcontrollers
	+ Good way to maybe make some money for the student branch
	+ Talk about it next meeting
	+ About $40 for package/person, could charge $45

**Sasha (Social):**

* 57 people are expected to show up to the NSS BBQ
* 24 new members, about 8-10 professors/faculty
* Got some prices from HVC for draws
* Beer night – everything is organized
* Print off more membership cards
* Give one or two to JTs to keep some
* Trying to organize something with Chemicals for the beer night before Mech Elec.
* Print pictures of exec. Sometime
* Started a committee – Curtis Flavel, Michael Harper, Nicole and David Dukes

**Jordan (HVC):**

* Potential HVC Director
* Look into HVC website
* Contacting Rock 102 in the next couple weeks
* Official posting for HVC going out today

**Ben (Illumination):**

* Prioritized speakers – Education in the Space Age
* Priced out hotels – Travelodge, Sheraton and Bessborough
* Bessborough has unreasonable numbers for food, Travelodge really wants us to be there
* Went to Wilson Centre – Sanj is not in charge anymore
	+ We can do Networking Workshop for free – 2-3 hour workshop
	+ Makes afternoon a little more interactive
	+ Could do dinner etiquette – free, we would use Play-Doh instead of real food
		- Yummy

**Kyle (Robotics):**

* Will get keys
* First meeting is tomorrow at 5:30

**Cinnati (Graduate Student):**

* Graduate Students Mentorship will have kickoff at Louis’
* Some presenters – couple from NSS
* If this becomes annual, it will be worked into Student Branch budget
* New website is running
	+ Username: usaskexec
	+ Sites.ieee.org/wp-login.php
		- Can do posts (like blog)
	+ Linking everything so one post will update other things like Facebook
	+ Been working on Illumination website
* Found out computer/monitor under table was bought from SESS years ago
	+ Monitor could be in place of calendar
	+ Need to drill hole
* LIKE THE FACEBOOK PAGE
* Keys
	+ Get a key for Robotics
		- Voted in
		- Kyle will pay for deposit ($20)
* Created group – webmaster@ieee.usask.ca
	+ Goes to Cinnati...
	+ Adds another title to his name...

**Rebecca (Graduate Banquet):**

* Made $105.75 (but $56 was from second years’ leftover pizza) and $69.50 this week
* Grad student owns pizza place
	+ $12 without tax ($13.20)
	+ $11.50 including tax (free delivery) – minimum 12
	+ Callivani?
	+ Tino’s Takeout and Delivery
	+ We have been with Mr. Sicily’s for years, no contract
	+ Could use them for events instead
		- That way we don’t damage relations

***Adjourn:***

 ***Motion - Sasha***

 ***Seconded - Chad***

***Next Meeting: 29 September 2011***