***Meeting Minutes: 8 September 2011***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Ben, Kyle, Cinnati, Rebecca***

***Last Meeting's Minutes:***

 ***Motion to accept - Sasha***

 ***Seconded - Rebecca***

**Craig (Chair):**

* Talked to NSS
	+ We can start membership drive next week
		- We can talk to second years Tuesday or Thursday (11:30)
		- Last year, we had too much material for too little time -> hit highlights!
		- Do pizza at McNaughton again
		- Can show students the benefits on IEEE website
* Before Oct. 15, we can appoint someone instead of voting someone for HVC
	+ Too much work to do vote on PAWS
	+ Make announcement?
	+ Jordan Clarke is interested
* On SESS
	+ They are trying to host more events; our events can go on their bulletin

**Crystal (Vice Chair):**

* Get Prof. Dodds a gift – ideas?
	+ $50-100?
	+ Something with an IEEE Student Branch logo
	+ Prank his office
	+ PCB board plaque framed – can be hanged
* Talk to Rebecca about pizza for second years (Tuesday)
	+ Dominoes – 35% off if you’re a student

**Chad (Finance):**

* Ratification is ready to go in a day or two
* HVV has a cheque that bounced – Craig should check

**Taylor (McNaughton):**

* There is wrapping paper in the cupboard
* Lounge is looking awesome! THANKS!
* Textbook sale next week
	+ No one has brought any in
	+ Selling excess copies of textbooks

**Neil (Public Relations):**

* Is complaining about chairs
	+ Talk to Daku about getting the chairs from the labs
	+ No complaints about getting everything matching
* Email:
	+ NSS BBQ
	+ Membership drive
	+ Book sale
* Maybe get all nsids and give to SESS so they can set up an email list for us
	+ Email list works pretty good right now
	+ Second years haven’t been set up yet

**Lindsay (Academic):**

* Start SPARC week after next – Thursday?
	+ Cinnati – IEEE has program that has a project for humanitarianism
		- Either through SPARC or separate
		- Requires report
		- Start after Christmas? Propose before
* Would like to do an intro to MS Access tutorial
	+ Around November

**Sasha (Social):**

* Do pictures after next meeting
* Work with the SESS for events
* Bar sponsorship
	+ The Hose
	+ Specklebelly’s
		- Made an offer but not very good
	+ JTs Bar & Grill
		- Offered two free kegs
			* Motion to keep JTs as sponsorship bar: Chad
			* Second: Rebecca
		- NSS BBQ – tentatively for 22nd
			* Free meal for profs. and faculty
			* Coctails at 6:00, meal at 7:00
			* $10 for IEEE members, $15 for non-members
			* Cards will be printed Monday
* Wants to propose another beer night
	+ Peter Park is coming to visit and can DJ at JTs

**Ben (Illumination):**

* Meetings Monday
* $1000 sitting in mailbox from College

**Kyle (Robotics):**

* First meeting next week – talking to Pete and Graham
* Meetings on Friday (maybe not first)

**Cinnati (Graduate Student):**

* Website stuff
	+ Able to host everything on server – Illumination & HVC
	+ We just need to be ratified – Craig needs to sign something
	+ Other disciplines are doing things on Facebook
		- Could make “company account” through someone – Crystal’s job

**Rebecca (Graduate Banquet):**

* Calling tonight about pizza – Mr. Sicily?
	+ Start next week on Tuesday
* Murder Mystery Party - $10-15
	+ Do in EE Wing, classroom, Tau
	+ Knows people are interested
	+ Fundraising for chairs
	+ Non-alcoholic

**Professor Bui:**

* For a new key, need a new form
* Around $125 deposit (says Lindsay)
* Cinnati says around $20 – can go get form
* There are changes in the College Constitution
	+ Change so two voting members instead
	+ Not many show up for the Council meetings (every two months or so)
	+ Chair may have some influence – gets to vote on some things but not all

***Adjourn:***

 ***Motion - Rebecca***

 ***Seconded - Sasha***

***Next Meeting: 15 September 2011***