***Meeting Minutes: 8 September 2011***

***Present: Craig, Crystal, Chad, Taylor, Neil, Lindsay, Sasha, Ben, Kyle, Cinnati, Rebecca***

***Last Meeting's Minutes:***

***Motion to accept - Sasha***

***Seconded - Rebecca***

**Craig (Chair):**

* Talked to NSS
  + We can start membership drive next week
    - We can talk to second years Tuesday or Thursday (11:30)
    - Last year, we had too much material for too little time -> hit highlights!
    - Do pizza at McNaughton again
    - Can show students the benefits on IEEE website
* Before Oct. 15, we can appoint someone instead of voting someone for HVC
  + Too much work to do vote on PAWS
  + Make announcement?
  + Jordan Clarke is interested
* On SESS
  + They are trying to host more events; our events can go on their bulletin

**Crystal (Vice Chair):**

* Get Prof. Dodds a gift – ideas?
  + $50-100?
  + Something with an IEEE Student Branch logo
  + Prank his office
  + PCB board plaque framed – can be hanged
* Talk to Rebecca about pizza for second years (Tuesday)
  + Dominoes – 35% off if you’re a student

**Chad (Finance):**

* Ratification is ready to go in a day or two
* HVV has a cheque that bounced – Craig should check

**Taylor (McNaughton):**

* There is wrapping paper in the cupboard
* Lounge is looking awesome! THANKS!
* Textbook sale next week
  + No one has brought any in
  + Selling excess copies of textbooks

**Neil (Public Relations):**

* Is complaining about chairs
  + Talk to Daku about getting the chairs from the labs
  + No complaints about getting everything matching
* Email:
  + NSS BBQ
  + Membership drive
  + Book sale
* Maybe get all nsids and give to SESS so they can set up an email list for us
  + Email list works pretty good right now
  + Second years haven’t been set up yet

**Lindsay (Academic):**

* Start SPARC week after next – Thursday?
  + Cinnati – IEEE has program that has a project for humanitarianism
    - Either through SPARC or separate
    - Requires report
    - Start after Christmas? Propose before
* Would like to do an intro to MS Access tutorial
  + Around November

**Sasha (Social):**

* Do pictures after next meeting
* Work with the SESS for events
* Bar sponsorship
  + The Hose
  + Specklebelly’s
    - Made an offer but not very good
  + JTs Bar & Grill
    - Offered two free kegs
      * Motion to keep JTs as sponsorship bar: Chad
      * Second: Rebecca
    - NSS BBQ – tentatively for 22nd
      * Free meal for profs. and faculty
      * Coctails at 6:00, meal at 7:00
      * $10 for IEEE members, $15 for non-members
      * Cards will be printed Monday
* Wants to propose another beer night
  + Peter Park is coming to visit and can DJ at JTs

**Ben (Illumination):**

* Meetings Monday
* $1000 sitting in mailbox from College

**Kyle (Robotics):**

* First meeting next week – talking to Pete and Graham
* Meetings on Friday (maybe not first)

**Cinnati (Graduate Student):**

* Website stuff
  + Able to host everything on server – Illumination & HVC
  + We just need to be ratified – Craig needs to sign something
  + Other disciplines are doing things on Facebook
    - Could make “company account” through someone – Crystal’s job

**Rebecca (Graduate Banquet):**

* Calling tonight about pizza – Mr. Sicily?
  + Start next week on Tuesday
* Murder Mystery Party - $10-15
  + Do in EE Wing, classroom, Tau
  + Knows people are interested
  + Fundraising for chairs
  + Non-alcoholic

**Professor Bui:**

* For a new key, need a new form
* Around $125 deposit (says Lindsay)
* Cinnati says around $20 – can go get form
* There are changes in the College Constitution
  + Change so two voting members instead
  + Not many show up for the Council meetings (every two months or so)
  + Chair may have some influence – gets to vote on some things but not all

***Adjourn:***

***Motion - Rebecca***

***Seconded - Sasha***

***Next Meeting: 15 September 2011***