***Meeting Minutes: 18 September 2012***

***Present: Crystal, Cinnati, Neil, Lindsay, Chad, David, Bradley, Ian, Malcolm, Mike***

***Regrets: Shea***

***Last Meeting's Minutes:***

 ***Motion to accept – Chad***

 ***Seconded – Cinnati***

**Crystal(Chair):**

* Centennial
	+ Only have 1 table for ECE
	+ Sign up for half an hour shifts
	+ Sheet up on the door
	+ We need projects from people
	+ Cinnati will do the poster board
* Student Congress
	+ We are pretty well run for our size
	+ Other braches get funding from industries
	+ IEEEXtreme Competition
		- 30 teams were in it last year
	+ If we submit an annual report, we get money from the IEEE
* EE 204
	+ We’re selling parts for the class for Lynch
	+ We make a little bit of a profit from it
	+ $105 for ADM module + $30 parts and tools
	+ They can pay cash
		- Find their name on sheet
		- Write down as paid and picked up
		- Copy down the serial number of the ADM
	+ If they paid online
		- Find if it shows up on the sheet
		- Otherwise, find Lindsay or Chad to find out
* Pictures
	+ Need to take pictures
* Membership drive
	+ Friday after the last class for the 2nd years

**Cinnati (Vice Chair):**

* Nothing to report

**Neil (Finance):**

* T-shirt sales
	+ Have design ideas
* Will have membership forms handed out at 2nd year presentation

**Chad (McNaughton):**

* Need new locks
* Neil motions to pay up to $50 to buy locks
	+ Chad seconded
	+ Carried

**David (Public Relations):**

* Email:
	+ Looking for Grad Banquet Director, 2nd year rep, 3rd year rep
	+ Watch out for NSS BBQ
	+ Send draft to Crystal

**Lindsay (Academic):**

* McNaughton Grant
	+ Didn’t get the money from IEEE yet

**Bradley (Social):**

* Don’t want to go with JT’s because SESS is with them
* Meg’s takes a long time to answer
* Going to talk to JT’s
* Cinnati will talk to the Hose
* Will email everyone tonight about the result of discussions with JT’s and the Hose
* Need to get cards printed

**Ian (HVC):**

* Nothing to report

**Malcolm (Illumination):**

* Nothing to report

**Mike (Robotics):**

* Who has signing authority for the robotics account
	+ Maybe Chandler

**Shea (Graduate Student):**

* Not here

**??? (Graduate Banquet):**

**??? (Second Year Rep):**

***Adjourn:***

 ***Motion - Cinnati***

 ***Seconded - Neil***

***Next Meeting: September 25, 2012***