**Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| Absent | Present | Position | Member |
|  | X | Chair\* | Matthew Eisler |
|  | X | Vice Chair\* | Megan Leach |
|  | X | Finance Director\* | Derek Halls |
|  | X | Academic Director\* | Ryan Fink |
|  | X | Social Director\* | Logan Markewich |
|  | X | PR Director\* | Devon Haubold |
| X |  | McNaughton Director\* | Kyle Sheasby |
|  | X | Illumination Director\* | Naveed Mazloum |
|  | X | HVC Director\* | Jason MacLean |
|  | X | Grad Banquet Director\* | Thomas Truong |
|  | X | Robotics | Lance Pitka |
|  | X | Grad Student Rep | Keaton Wheeler |
| X  X |  | 2nd Year Student Rep | Aldo Brydan |
|  |  | 3rd Year Student Rep | <not yet filled> |

\* Indicates Officer positions entitled to vote and compose the “Executive Committee”

Executive meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes. (Constitution Article 9 Sec. 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum.

**Motion to begin meeting: Derek  
 Second: Logan**

**Accept last week meeting minutes:** **Keaton**

**Second: Naveed**

**Executive Items:**

**Chair**

* NSS BBQ
  + Cinnati set up V’tools
  + **Matt to get prof’s email list to Devon ASAP**
* **Mech/Elec**
  + **Get Garrett’s information to Logan**
* Funding
  + APEGS
    - Funding application for APEGS must be submitted by tomorrow, Saturday 10, 2015
  + Deans Funding
    - Deadline of November 6th, 2015

**Vice Chair**

* **Pictures**
  + **Thomas, Logan & Reps still need photos taken**
  + **Need to print exec pictures**

**Financial Director**

* **NSS Funding Proposal & Budget**
  + **Megan, Matt & Derek to all sit down**
* **Reimbursements**
  + Motion: Naveed
    - Second: Jason
      * Grad Pizza Sales, receipts turned over to Derek
        + $94.20 - Pizza
        + $134.88 - Pizza
        + $32.00 – Coke
        + $13.37 - Printing

**Academic Director**

* **SPARC** 
  + **Funding proposal; Ryan is requesting $823.93**
    - **SPARC has moved to every second Thursday** 
      * **Megan update McNaughton calendars**
      * **Matt update SESS calendar**
* **Tutorials**
  + We will get paid for this tutorial even though it was a little short; in the future tutorials must be at least 2.5 hours. Also, evaluations forms must be filled out by each student who attends.
  + Feedback from the EE 265 tutorial was positive
  + **EE 221 – Exam is October 26th, 2015; Ryan is looking for someone to run a tutorial**
    - **Megan has last two years of midterms – forward on to Ryan**
* Soldering
  + SED – 2 hour tutorial still being worked out
  + Solodio – Something to look in to for an option to do a tour

**Social Director – Logan**

* **NSS BBQ – tickets are not on sale in McNaughton**
  + **Logan to look into the possibility of selling tickets at a table**
* **Beer Night**
  + **Logan to look into booking a beer night for early on October 31st**
* **Mech/Elec – November 21st as an option**
  + **Need to get a date set up for it and get it booked with the Hose** 
    - **Beer Night then Pub Crawl**

**Public Relations Director**

* Information for email must be in by Sunday

**McNaughton Director**

* McNaughton fund – deadline November 15, 2015

**Illumination Director**

* Date is set for February 5th/6th 
  + **Megan to update McNaughton calendar and Matt to update SESS calander**
* Speaker
  + Lindsey Bedard may be able to speak or someone from Camaco
  + Shawn Maw
* Sponsorship
  + Have some sponsorships coming in

**HVC Director**

* Working on getting some new banners made up
* Still looking for committee members
* Ryan is working on getting the site back up

**Grad Banquet Director**

* First Pizza sale made ~$75; but this profit will need to be increased
* Thomas is looking for another deal to help increase this sale

**Special Committee Items:**

**Robotics –** Friday’s 5:30 in Tau lab

* **Not getting my emails – Megan to look into this**

**Student Representative Committee Items:**

**Grad Representative**

* NSS AMG is on November 20th, 2015
  + Tickets are $15

**2nd/3rd Year Representative**

* + Welcome Back BBQ – October 23rd, 6:00pm The Hose & Hydrant
  + Pizza sales – Tuesday 11:00am-1:00pm; 2 slices & 1 pop for $5

**Motion to end meeting: Naveed  
 Second: Thomas**

**Next meeting: October 16, 2015**