**Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| Absent | Present | Position | Member |
|  | X | Chair\* | Megan Leach |
|  | X | Vice Chair\* | Logan Markewich |
|  | X | Finance Director\* | Chris Bonkowski |
|  | X | Academic Director\* | Lizzie Adams |
|  | X | Social Director\* | J.S. |
|  | X | PR Director\* | Josh Karpyshyn |
| X |  | McNaughton Director\* | Derek Halls |
|  | X | Illumination Director\* | Rob Tremblay |
|  | X | HVC Director\* | Aldo Scribante |
|  | X | Grad Banquet Director\* | Brendan Nykoluk |
|  | X | Robotics | Alex Mcnabb |
| X |  | Grad Student Rep  | Lance Pitka |
|  | X | 2nd Year Student Rep | Jonathan Tu |
| X | X | 3rd Year Student Rep | GaneshArzen |

\* Indicates Officer positions entitled to vote and compose the “Executive Committee”

Executive meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes. (Constitution Article 9 Sec. 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum.

Call meeting to order: Aldo, Rob seconds

Accept last week meeting minutes: Aldo

 Second:Lizzie

Executive Items:

**Chair**

* SESS AGM tonight 6pm, talks about critical issues like arm bands on jackets, ect
* NSS AGM November 25th, 2016 at Saskatoon inn,

**Vice Chair**

* + - * One membership left to enter, waiting for email response
			* Motion by aldo to give logan $46.25 for IEEE Membership purchase, lizzie seconds

**Financial Director**

* Jacket for jacket sails nearly finalized, they have jackets, hoodies, and sweatpants
* However, we cannot try on clothing, sizing charts would be sent
* Ordering as early as next week
* **Talk to chandler about bank info**

**Academic Director**

* First SPARC of the year today
* Motion for a budget of $20 as McNaughton credit for SPARC prize, rob motions, JS seconds, For: 6 Against: 0 Abstain: Chris
* 265 Tutorial next week for their midterm, chris is hopefully doing it

**Social Director**

* Mechelec on November 25that 7pm at the scuz, prizes for best costume, thrift store theme
* Tickets being sold in McNaughton, pizza sales, arts tunnel
* Big Brother Big Sister Christmas Party on Saturday at 1pm, 2C02

**Public Relations Director**

* Send josh things for emails BEFORE thursday@ 4pm, email out at 6pm
* **Send announcements to** pr@ieee.usask.ca
* Ticket sales for trip must be done before finals this semester

**McNaughton Director**

* Inputted names from ADM sales, email to Andrew
* Currently selling parts to the 204 students, they MUST have paid for their ADM before we can sell their parts
* Rob is buying stapler for mcnaughton
* Mcnaughton now has a to buy list on the pin board

**Illumination Director**

* Possibly getting speaker from Alberta Power Grid
* Vendasta tour this evening, they are nearly sponsoring illumination

**HVC Director**

* + - * Confirmed Childrens Hospital sponsor charity
			* Trying to get interest in refs and teams to sign up

**Grad Banquet Director**

* + - * Pizzas are continuing to be sold
			* $149.28 for pizza reimbursed, Chris motions, Aldo seconds
			* Pizza money handed over

Special Committee Items:

**Robotics**(Invited by Chair) **–** Every second Friday @ 5:30

* + - * Nothing to report

Student Representative Committee Items:

 **Grad Representative**

* Planning event to teach grad students on how to present

 **2nd/3rd/4th Year Representative**

* + - * Read and report relevant email announcements
			* Rep pizza sales
			* Rep Mechelec

SPECIAL DISCUSSION TOPIC(voting members only present):

* Motion to remove derek from office, vote tabled to next meeting, Logan motions, rob seconds

**Motion to end meeting:** Chris

 **Second:** Brenden

**Next meeting: November 16, 2016**