**Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| Absent | Present | Position | Member |
|  | X | Chair\* | Megan Leach |
|  | X | Vice Chair\* | Logan Markewich |
|  | X | Finance Director\* | Chris Bonkowski |
|  | X | Academic Director\* | Lizzie Adams |
|  | X | Social Director\* | J.S. |
| X |  | PR Director\* | Josh Karpyshyn |
| X |  | McNaughton Director\* | VACANT |
|  | X | Illumination Director\* | Rob Tremblay |
|  | X | HVC Director\* | Aldo Scribante |
|  | X | Grad Banquet Director\* | Brendan Nykoluk |
|  | X | Robotics | Alex Mcnabb |
| X |  | Grad Student Rep | Lance Pitka |
| X |  | 2nd Year Student Rep | Jonathan Tu |
| X  X |  | 3rd Year Student Rep | Ganesh  Arzen |

\* Indicates Officer positions entitled to vote and compose the “Executive Committee”

Executive meetings are only to be attended by Executive members, the Class Representative Committee and any non-Executive individual(s) invited by the Branch Chair for official purposes. (Constitution Article 9 Sec. 2).

Quorum for any Executive meeting is two-thirds of the Executive. No motions can be passed without quorum.

Call meeting to order: Chris motions, Rob seconds

Accept last week meeting minutes: JS

Second:Rob

Executive Items:

**Chair**

* Will be ordering

**Vice Chair**

* + - * Need budget from Chris finalized
      * Need membership count December 31 from Megan

**Financial Director**

* Brenden handed over pizza money
* NSS budget for the term needed
* Clean up the square, lots of items on it that we don’t know what they are anymore
* Megan turned over money from McNaughton store

**Academic Director**

* SPARC is mostly unlikely to happen this semester

**Social Director**

* Last beer night/turnover supper/year end banquet happening on march 31st
* $15 for supper, $10 for beer night, $20 for both, COMBO DEAL BREAKER
* JS received $200 for last beer night, Logan motions, Rob seconds

**Public Relations Director**

* **Send announcements to** [pr@ieee.usask.ca](mailto:pr@ieee.usask.ca)

**McNaughton Director**

* Food store supplies are needed, Rob is on it

**Illumination Director**

* Illumination budget to be presented by **NEXT WEEK!**
* Handed over illumination deans funding

**HVC Director**

* + - * HVC happened this past weekend, final budget numbers will be soon

**Grad Banquet Director**

* Reimbursed $134.11 for pizza sales, Rob Motions, Brendan seconds
* Everything is coming together for grad banquet, everything in order
* Tickets need to be pushed to fourth years
* Tickets available until Wednesday

Special Committee Items:

**Robotics** (Invited by Chair) **–** Every Wednesday @ 2:30pm

* + - * Nothing to note

Student Representative Committee Items:

**Grad Representative**

* Absent

**2nd/3rd/4th Year Representative**

* + - * Read and report relevant email announcements

**Motion to end meeting:** Logan

**Second:** Lizzie

**Next meeting: March 27, 2017**