Friday, January 27, 2017

Decisions made are as under:

|  |  |
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| **Discussion/decision** | **Action** |
| Started at 11:00am with Surah Al-Fateha |  |
| 1. **Previous minutes**

The previous meeting minutes are approved - proposed by Dr. Hasan.  | SB Members |
| 1. **Re-arranging the Committee**

Dr.Sheroz Khan has declared the ending of present committee and asked to reform the committee with new members. So new committee is will be proposed in next meeting with members with proposed post in the future committee. Dr Sheroz Khan, Dr. Mohammad Kamrul Hasan, Br. Ehsanur Rahman were present at the AGM held in Dr. seroz Khan’s office.  | SB Members |
| 1. **IEEE SB IIUM Secretary and Chair selection.**

The meeting has decided that Br. Harith for expected co-chair, Br. Ehsanur Rahman is selected as our secretary and, Br. Umar is asst. Secretary and Br. Faraz, secretary for treasurer for the new committee.  | SB Members |
| 1. **IIU SB Activities**

The meeting to continue with activities already by the past-counselor. The activities will include Technical Talks, Work Shops, and participation in the activities meeting under the IEEE Malaysia Section | SB Members |
| 1. **Hands on workshop**

Sheroz Khan is to finalize a proposal on this workshop  | SB Members |
| 1. **AOA**

The IEEE SB website is in preparation by SB member, Umer |  |
| The meeting adjourned at 1230pm with Surah Al-Aser and TasbihKifarah. |  |

Details of IEEE SB IIUM members

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Name** | **IEEE M. No** | **Position** | **Phone** | **emails** |
| 1. | Sheroz KhanPassport LY4139221IC No. 540202765069 | 0154979 | Counselor | 0193515830 |  |
| 2. |  |  |  |  |  |
| 3. | Mohamad Kamrul HasanPassport No. AG653726 | 90852712 | Chair | 0146318275 | hasankamrul@ieee.org |
| 4. |  |  | Vice Chair |  |  |
|  |  |  | Secretary |  |  |
| 5. | Shaikh Mohammad Ehsanur Rahman,Passport No AD4321371 | 94068317 | Treasurer | 0132721699 | ehsan.ptl@gmail.com |
| 6. |  |  | Asst. Treasurer |  |  |
| 7. | Umar Bin Qushem |  |  | 0128812308 | umar.iium@gmail.com |
| 8. | Alhareth M T Zyoud | 93125607 |  | 0183669004 | alhmtz@gmail.com |
| 9. | Mohammad Abdur Rashid |  | SB M | 01139844998 | noorakmam@gmail.com |
| 10. | Mohammad Amin Billah |  | SB M | 0182924506 | billahamin@hotmail.com |
| 11. | Rupal Roy |  | SB M | 0183279089 | rupaleee@yahoo.com |
| 12. | Mohanad Babiker Moamed Osman Karm Allah |  | SB M | 01123180646 |  |
| 13. |  |  |  |  |  |

Prepared By:

S. M. Ehsanur Rahman

(Treasurer IEEE SB IIUM)

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| Membership Drive  |
| [Pick the date] | 30 Dec 2016 | ECE department |
| Meeting called by | Dr. Sheroz Khan |
| Type of meeting | Membership Drive  |
| Facilitator | Dr. Mohammad Hasan, Dr. Sheroz Khan |
| Note taker | Dr. Mohammad Hasan |
| Timekeeper | AKM Zakir Hossain |
| Attendees | Dr. Sheroz Khan, Dr. Mohammad Hasan, AKM Zakir Hossain, Shaikh Mohammad Ehsanur Rahman, Atika Arshad, Ezzidin Aboadla, FarazShaikh |
| Join new members & Renew Members |
| 10:30AM | Dr. Mohammad Hasan |
| Discussion | General |
| No | Names | Date | IEEE No | Paid | Total |
| 1. | Dr. Mohd Kamrul Hasan | 30Dec2016 | 90852712 | 352.92 | 352.92 |
| 2. | AKM Zakir Hossain | 30Dec2016 | 93218871 | 160.42 | 513.34 |
| 3. | Shaikh Mohd Ehsanur Rahman | 30Dec2016 | 94158737 | 123.78 | 637.12 |
| 4. | Atika Arshad | 30Dec2016 | 94124144 | 123.78 | 760.90 |
| 5. | Ezzidin Aboadla | 30Dec2016 | 94161471 | 123.78 | 884.68 |
| 6. | Faraz Shaikh | 30Dec2016 | 94161436 | 123.78 | 1008.46 |
| 7. | Shayla Islam | 30Dec2016 | 93893893 | 123.78 | 1132.24 |
| 8. | Alhareth M T Zyoud | 30Dec2016 | 93125607 | 123.78 | 1256.02 |
| 9. |  | 12Jan2017 |  | 622.04 | 1878.06 |
| 10. |  | 12Jan2017 |  | 525.99 | 2404.05 |
| 12. |  | 12Jan2017 |  | 123.5 | 2527.55 |
| 13. |  | 17Feb2017 |  | 122.9 | 2650.45 |
| 14. | Athar Ali Kazmi, athar.pgc@gmail.com | 16Feb2017 | 94227015 | 122.96 | 2773.41 |
| 15. | Muhammad Kamran Joyo | 16Feb2017 | 94214370 | 122.96 | 2896.37 |
| 16. |  |  |  |  |  |
| 17. |  |  |  |  |  |
| 18. |  |  |  |  |  |
| 16. |  |  |  |  |  |
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| Action Items | Person Responsible |
| Training and Workshop materials: CSTpls write contents as under1. AGM nominees
2. Work shop proposal
3. Get together after post mortem
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