***IEEE Weekly Meeting 10-11-2016***

* **Student Leadership Conference**
	+ Sponsorship package overview
	+ Next step is to develop the program
	+ Budget
		- Approximately $30,000 of expense for conference
			* Lodging: $6,200
			* Catering: $7,200 (possibly overestimated)
			* Travel Grants: $6,000
			* Venue Expenses: $2,000
			* Advertisements, Materials, etc.: $3,000
			* Competitions & Awards: $7,000
		- $7,000 from IEEE Region 4
		- Commitment from IEEE-SEM TBD
	+ Sponsorship
		- Start by contacting last year’s sponsors
		- Sponsorship package to be sent to ECE department, College of Engineering, local businesses, IEEE-SEM, IEEE Region 4
* **October 22nd IEEE Career Workshop feat. Dr. Ladhiri**
	+ 9:30 am - 12:30 pm, Saturday October 22nd
	+ Flyer to be sent out today
	+ 50 seats – need Event Brite form (Numra)
	+ Lopez to call Dr. Ladhiri to confirm event agenda
	+ Please mark your calendars and be ready for event set up and closing
	+ Food for conference – Chris G.
* **October 14th Wind Farm Tour**
	+ Registration closed; fees not accepted after today
	+ Anyone available for Friday?!