***IEEE Weekly Meeting 9-20-2016***

* **Student Leadership Conference**  
  - Who has responded to our invites to the SLC?  
  - A new contact list will be coming your way, but contacts are from a few years back. A different email will be required - Ali, Antonio, Michael, Numra, Tulasi  
  - Hotels: Did we hear back from Marriott? - Brandy  
  - What types of activities do we want at our conference? - ALL  
   ○ Chris Lopez: Networking hour on Friday session  
   ○ Machine Learning workshop  
   ○ Anything else?
* **September 30th IEEE Informational Session**- 10 am to 11 am: Can we get our time slot extended to 11:30 for cleanup/Q & A?  
  - Email all WSU-IEEE members in our database to announce informational session - Akarshan  
  - Advertising: Flyer, Facebook, Website - Michael  
  - Content: Chris Lopez  
  - Would like all officers in attendance so that they can be introduced
* **October 14th DTE Wind Farm Tour**- All day event Friday, October 14th  
  - Advertisement: Do we have a flyer ready? - Michael  
   ○ Announcement to be shared on FB, website, email (Akarshan), Blackboard  
   ○ Can we get a blackboard announcement?  
  - Event Brite form for participant interest: Can we have it ready for this week? - Numra  
   ○ Registration will officially begin this week  
  - Please check your calendars for availability – ALL
* **October 22nd IEEE Career Workshop feat. Dr. Ladhiri**- 9:30 am - 12:30 pm, Saturday October 22nd.  
  - Can we get funds from IEEE to pay for food costs, etc.? - Chris G.  
   ○ What did we find out?  
  - Have a flyer ready for next week – Michael  
   ○ Do we have one ready?  
  - Cost of attending the event?  
  - Who will be available for setup? Who will be available for cleanup?
* **IEEE Funds**
  + We need to raise money to support upcoming events
  + 10 recyclable cans per week
  + Bake sale: do we need to reserve space?